



# STE. ANNE MUNICIPALITY

## Council Meeting Minutes July 13, 2022 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on July 13, 2022.

### CALL TO ORDER 9:00 AM

Reeve Paul Saindon called the meeting to order at 9:02 am by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

### ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
PAUL SAINDON, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
JAKE REIMER, WARD 2	X	
BRENT WERY, WARD 3	X	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	Virtually	

Also in attendance were:

Acting Chief Administrative Officer, Valorie Unrau  
Assistant CAO, Nadine Vielfaure

### ADOPTION OF AGENDA

2022-318

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT the agenda for the regular meeting of July 13, 2022, be adopted as circulated and amended.

**CARRIED**

### ADOPTION OF MINUTES

2022-319

Councillor Reimer

Councillor Sarrasin

BE IT RESOLVED THAT the June 22, 2022, regular meeting minutes be adopted as circulated.

**CARRIED**

### FINANCE

#### Cheque Listing

2022-320

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED THAT the following cheques numbered #20220846 – #20220925 (inclusive) in the amount of \$422,256.93 be approved for payment.

**CARRIED**

**Financial Statements**

2022-321

Councillor Normandeau

Councillor Wery

BE IT RESOLVED THAT the Financial Statement for the period ending June 30, 2022, be approved and adopted as presented.

**CARRIED**

**2021 Draft Audit Report to Council and Audited Financial Statements**

Tabled until after Delegation at 1:00 pm.

**2021 Audited Gas Tax Report**

Tabled until after Delegation at 1:00 pm.

**HEARINGS**

Tabled until the scheduled Hearing time.

**DELEGATION(S)**

Tabled until the scheduled Hearing time.

**MUNICIPAL DELEGATE REPORTS**

22-06-23 - Seine River Services for Seniors AGM - Reeve Paul Saindon

22-06-23 - Municipal Silica Sand Advisory Committee

22-06-23 - Northeast Red Watershed District Expansion - Councillor Brent Wery

22-06-30 - Dawson Trail Interpretive Project Steering Committee - Councillor Robert Sarrasin

**UNFINISHED BUSINESS**

**Recycling Proposals**

2022-322

Councillor Wery

Councillor Ingles

WHEREAS a Request for Proposals for Residential Recycling Collection and Processing Services was issued with a submission deadline of June 10, 2022;

AND WHEREAS three proposals were received and opened at the June 19, 2022, Committee of the Whole meeting;

AND WHEREAS due to discrepancies found within these proposals, a request to resubmit a new bid-sheet was sent out to the three bidders on June 20, 2022, with a deadline to resubmit of July 4, 2022;

AND WHEREAS the new bid-sheets, along with the original proposals, have been reviewed by Council;

BE IT RESOLVED THAT Council accept the proposal and revised bid from Halton Recycling Ltd. dba Emterra Environmental, on condition that an Agreement be entered into regarding the Residential Recycling Collection and Processing Services.

**CARRIED**

**NEW BUSINESS**

**Canadian Centre for Mosquito Management**

Received as information.

**Richer Community Club - Notice of New Corporation**

Received as information.

**Taxes Added and Cancelled**

2022-323

Councillor Ingles

Councillor Wery

WHEREAS Section 326 of *The Municipal Act* provides for the correction of municipal tax rolls and for the imposition of supplementary taxes on properties where assessment has changed;

AND WHEREAS MB Assessment Services has provided Administration with a list of properties which require adjustments, either by addition or reduction to existing properties;

BE IT RESOLVED THAT Council authorize Administration to prepare the necessary adjustments and supplementary tax notices as provided by MB Assessment Services dated April 29th & June 27, 2022, for the 2021 and 2022 Assessment years for a total net amount of \$8,973.26.

**CARRIED**

**Province of Manitoba - Bulletin #2022-18(2) to 20**

Received as information.

**Red River Basin Commission - North Chapter Meeting**

2022-324

Councillor Ingles

Councillor Reimer

BE IT RESOLVED THAT the Reeve and Deputy Reeve be authorized to attend the Red River Basin Commision's North Chapter Meeting on a day yet to be determined, in East Saint Paul with all associated costs to be paid.

**CARRIED**

**Province of Manitoba - Chronic Wasting Disease Update**

Received as information.

**Northeast Red Watershed District - Expansion Proposal**

2022-325

Councillor Wery

Councillor Normandeau

WHEREAS Manitoba has prepared an expansion proposal for the Northeast Red Watershed District that supports watershed based management in Manitoba, and outlines the details of municipal participation in the Northeast Red Watershed District;

AND WHEREAS the RM of Ste. Anne has met with Manitoba regarding the expansion proposal for the Northeast Red Watershed District;

AND WHEREAS the Council of the RM of Ste. Anne understands that the amendment to the Watershed District's Regulation will include the final details of participation in the Northeast Red Watershed District;

THEREFORE, BE IT RESOLVED THAT the RM of Ste. Anne supports the proposed area of the RM of Ste. Anne forming part of the Northeast Red Watershed District in accordance with The Watershed District's Act and Regulation.

**CARRIED**

**Emergency Plan Request for Paradise Village**

Referred to the Committee of the Whole with the Municipal Emergency Coordinator to be in attendance.

Council recessed for 3 minutes at 9:57 am.

**DELEGATION(S)**

At 10:00 am, Candace Morrow with Loewen Henderson Banman Legault LLP was invited to join Council In Camera to discuss legal matters.

**IN CAMERA**

2022-326

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council move In Camera to discuss Legal Matters under Section 152(3) of *The Municipal Act*.

**CARRIED**

Councillor Brad Ingles declared an interest and left the Council Chambers at 10:02 am.

**OUT OF CAMERA**

2022-327

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

At 10:30 am, Councillor Ingles rejoined the meeting.

**NEW BUSINESS (Continued)**

**Manitoba Metis Federation - Summer Student Employment Program Update**

Received as information.

**Way-to-Go Consulting Inc.**

Tabled to In Camera.

**PR 302 2022 Seal Coating Project**

Administration instructed to draft a letter to the Minister of Infrastructure with a copy to be sent to the local Member of the Legislative Assembly.

**Richer Rodeo Parade**

2022-328

Councillor Normandeau

Councillor Wery

BE IT RESOLVED THAT staff, as authorized by the CAO, be authorized to represent the RM of Ste. Anne in the Richer Roughstock Rodeo Parade taking place on August 6, 2022, using Municipal Equipment, with all associated costs to be paid;

BE IT FURTHER RESOLVED THAT Council authorize the purchase of parade candy to a maximum of \$200.

**CARRIED**

**RM of Reynolds - Request for Expanded Fire Coverage Area**

2022-329

Councillor Ingles

Councillor Normandeau

WHEREAS the RM of Reynolds has requested the Richer Fire Department's assistance in covering an expanded area;

BE IT RESOLVED THAT Council authorize the temporary expanded coverage area, under the same terms and conditions as those contained within the Intermunicipal Fire Services

Agreement between the RM of Ste. Anne and Reynolds, effective immediately and until further notice.

**CARRIED**

## **PLANNING & DEVELOPMENT**

At 10:44 am, Development Officer Irina Poplavski joined the meeting.

### **Subdivision Application #4175-21-8389 - River Lot 74 - Dunn**

Tabled until comments are received from the Municipal Engineer.

### **The Dawson Trail Commemorative Signs Project - Development Agreement**

2022-330

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT the agreement with the Enfant-Jésus Heritage Site Corporation regarding the Dawson Trail Commemorative Signs Project be approved as presented;

BE IT FURTHER RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to sign and execute the agreement.

**CARRIED**

## **HEARINGS - 11:00 am**

### **Road Order #03-22 & Sudb.#4175-22-8609 - Tschritter**

2022-331

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearings for Road Order #03-22 and Subdivision File #4175-22-8609 at 11:01 am.

**CARRIED**

At 11:04 am the Reeve called to order the Public Hearing for Road Opening #03-22 and Subdivision Application #4175-22-8609 to subdivide the existing approx. 26.64-acre lot held under CT#2986594, to create 11 Residential lots, including new public roads, being extensions of Dallas Drive and Bauman Ridge, in the LUD of Richer, in an area zoned Residential General and Agricultural Limited.

The CAO confirmed that the notification requirements of the Planning Act have been met.

Applicant, Daniel Tschritter, made a presentation in favour of the proposal.

Brianne Collette made a presentation of concern regarding the proposal.

Dave Baumann made a presentation asking for clarification.

The Local Urban District of Richer submitted their Resolution #LUD-2022-62 recommending conditional approval.

Councillor Randy Eros left the meeting at 11:17 am.

Erve Pirlot made a presentation in objection to the proposal.

### **Hearing Closing - Road Order #03-22 and Subdivision Application #4175-22-8609 - SE 17-8-8E - Tschritter**

2022-332

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED THAT the Public Hearing for Road Order #03-22 and Subdivision File #4175-22-8609 be closed and that this meeting reconvene into regular session at 11:25 am.

**CARRIED**

**Variation Order #04-22 - Hillside Construction Inc.**

2022-333

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Variation Order #04-22 at 11:26 am.

**CARRIED**

At 11:26 am, the Reeve called to order the Public Hearing for Variation Order #04-22 to reduce the minimum front yard setback requirement for the existing house from 100 feet to 75.5 feet, on 8 Verna's Way, being Lot 1 Plan 67280, in SW 15-8-7E, in an area zoned Rural Residential.

The CAO confirmed that the notification requirements of the Planning Act have been met.

The applicant was not in attendance.

No members of the public made presentations regarding this proposal.

**OUT OF HEARING - Variation Order #04-22 - Hillside Construction Inc.**

2022-334

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the Public Hearing for Variation Order #04-22 be closed and that this meeting reconvene into regular session at 11:26 am.

**CARRIED**

**Conditional Use #10-22 - Home Occupation - Perron**

2022-335

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Conditional Use #10-22 for a Home Occupation, being a mechanical repair shop, at 11:26 am.

**CARRIED**

At 11:27 am, the Reeve called to order the Public Hearing for Conditional Use Order #10-22 to establish a Home Occupation, being a mechanical repair shop with exterior storage of materials and employees, on 2.2 acre property at 174 Proulx Blvd, being Lot 6 Block 3 Plan 17842 in SE 16-8-7E, in an area zoned Rural Residential.

The CAO confirmed that the notification requirements of the Planning Act have been met.

David Perron, the applicant, made a presentation in favour of the proposal.

Peter Gobeil submitted a written presentation in objection to the proposal.

Corine Barley submitted a written presentation of concern regarding the proposal.

Scott Maurice submitted a written presentation of concern regarding the proposal.

Doreen Perron, the owner of the subject property, spoke in favor of the proposal.

**OUT OF HEARING - Conditional Use #10-22 - Home Occupation - Perron**

2022-336

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT this Public Hearing for Conditional Use #10-22 for a Home Occupation be closed and that this meeting reconvene into regular session at 11:45 am.

**CARRIED**

## HEARING DECISIONS

### **Road Order #03-22 and Subdivision File #4175-22-8609 - Tschritter 2022-337**

Councillor Wery

Councillor Normandeau

WHEREAS Council has reviewed the Subdivision File #4175-22-8609 Report to Council, proposing to create eleven residential lots from the current approx. 26.64-acre lot, held under CT #2986594 on SW 17-8-8E in an area zoned Residential General and Agricultural Limited in the Local Urban District of Richer;

AND WHEREAS a Public Hearing for Road Order #03-22 and Subdivision File #4175-22-8609 has been held;

BE IT RESOLVED THAT Subdivision File #4175-22-8609 be approved on the following conditions:

1. That revised Subdivision Application Map, Option B, dated June 23, 2022, be approved;
2. That the subject property be satisfactorily re-zoned from "AL" Agriculture Limited to "R" Residential General;
3. That the developer provide a copy of the Plan of Subdivision and a Building Location Certificate prepared by a Manitoba Land Surveyor;
4. That the developer provide the area size of each lot in acres, prepared by a Manitoba Surveyor;
5. That Road Names "Dallas Drive" and "Bauman Ridge" be included on the Plan of Subdivision;
6. That the developer obtain any necessary variations;
7. That the developer provide a geotechnical report prepared by a geotechnical engineer including information on the soil stratigraphy, groundwater elevation, maximum recommended depth of excavation, soil strength, and recommendations on foundation design requirements and recommended construction methodology, for all newly created building lots;
8. That the developer provide an engineered road and drainage plan, including a pathway on one side of the proposed new roads connecting to the pathway along Bauman Ridge in accordance with Municipal Standards;
9. That any required easements be provided to the Municipality in form of Easement Agreements;
10. That the property owner enter into a development agreement with the Municipality addressing the required geotechnical report requirements as well as the construction of municipal services, building restrictions on the proposed lots to enable future subdivision of the land when municipal services are available, among others;
11. That the subdivision administrative fee of \$1,100 be required in accordance with By-Law 07-2011;
12. That a lot levy of \$1,500.00 per parcel created be required;
13. That all costs including any legal and engineering costs incurred due to this subdivision be borne by the applicant; and
14. That Proposed Lot 6 be designated a public reserve for a municipal park, with the name to be proposed by the Developer, to be developed at a later date in accordance with Section 136(1) of *The Planning Act* and Policy #03-ADMIN;

**CARRIED**

### **Variation Order #04-22 - Hillside Construction**

2022-338

Councillor Wery

Councillor Ingles

WHEREAS a Public Hearing was held for Variation Order #04-22 to vary the minimum front yard setback requirement from 100 feet to 75.5 feet for the existing house at 8 Verna's Way, being Lot 1 Plan 67280 in SW 15-8-7E;

BE IT RESOLVED THAT Variation Order #04-22 be approved.

**CARRIED**

Development Officer Irina Poplavski left the meeting.

Council recessed for lunch from 11:55 am to 12:55 pm.

**IN CAMERA**

2022-339

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT Council move In Camera to discuss Personnel Matters, By-law Enforcement Matters, Legal Matters, and Matters in Preliminary Stages under Section 152(3) of *The Municipal Act*.

**CARRIED**

**DELEGATION(S)**

At 1:00 pm, Ian Hyslop of The Exchange Group was invited In Camera to discuss the 2021 Audit, including some Legal, Personnel, and Matters in Preliminary Stages.

Ian Hyslop of the Exchange Group left the meeting at 2:19 pm.

Councillor Robert Sarrasin left the meeting at 2:34 pm.

Councillor Sarah Normandeau declared an interest and left the meeting from 2:36 pm to 2:38 pm.

Nadine Vielfaure, Assistant CAO, left the meeting from 2:40 pm to 3:05 pm.

Valorie Unrau, Acting CAO with Way-to-Go Consulting Inc, declared an interest and left the meeting from 3:05 pm to 3:07 pm.

**OUT OF CAMERA**

2022-340

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

Development Officer Irina Poplavski joined the meeting at 3:09 pm.

**HEARING DECISIONS (Continued)**

**Conditional Use #10-22 - Home Occupation - Perron**

2022-341

Councillor Wery

Councillor Normandeau

WHEREAS a Public Hearing was held for Conditional Use Order #10-22 to establish a home occupation, namely a mechanical repair shop with exterior storage of materials and employees, at 174 Proulx Blvd, being Lot 6 Block 3 Plan 17842 in SE 16-8-7E on 2.20 acres in the Rural Residential Zone;

BE IT RESOLVED THAT Conditional Use Order #10-22 be approved on the following conditions:

1. That the maximum amount of vehicles stored outside, for business purposes, be limited to 5;
2. That there may not be any storage of vehicles or materials associated with the business to the south of the main residence;
3. That staff and customer parking be provided on the property;
4. That the hours of operation be restricted to 8:00 am - 5:00 pm from Monday to Friday, and to 9:00 am - 4:00 pm on weekends with no noise emission from the business after hours;
5. That the vehicles not be tested on the property or in the residential neighbourhood, but be transported to an appropriate testing site;
6. That the existing trees remain in place;
7. That the business be in compliance with any Provincial requirements;
8. That the business relocate to an appropriate site, in the event of a significant expansion;
9. That the applicant and owner enter into a development agreement to address the above conditions.

**CARRIED**



**PLANNING & DEVELOPMENT (Continued)**

**Permit #64-22 - Home Business Occupation - Lourdes Still**

2022-342

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT Permit #64-22 for a home occupation, namely a seasonal flower farm and Dye Studio, at 38159 Road 43E, be approved as presented to Council.

**CARRIED**

**DP#13-22 - Rail Car Storage Extension - Stewart**

2022-343

Councillor Wery

Councillor Ingles

WHEREAS on March 9, 2022, Council passed Resolution #2022-096 approving Permit #13-22 for a temporary rail car storage container at 44 Nault Street until August 31, 2022;

AND WHEREAS the Applicant is requesting an extension to October 31, 2022 to remove this structure from the property;

AND WHEREAS temporary permits are usually granted for a 12 month period;

BE IT RESOLVED THAT Council approve the extension to Permit #13-22 for the temporary rail car storage container to remain at 44 Nault Street until March 3, 2023 as recommended by the LUD of Richer Committee Resolution #LUD-2022-63.

**CARRIED**

**Dawson Trail Arts & Heritage Tour - Development Permits**

2022-344

Councillor Ingles

Councillor Wery

BE IT RESOLVED THAT the following permits for the Dawson Trail Arts & Heritage Tour, a sub-committee of the Enfant-Jésus Heritage Site Corporation, for the establishment of a cultural exhibit, among other installations, be approved as presented to Council and subject to the Agreement approved under Resolution #2022-330:

- Permit #74-22 for 211 Thurston Drive (Thurston Park);
- Permit #75-22 for 22 Dawson Road West (Richer Young at Hearts Club);
- Permit #76-22 for Millar Drive
- Permit #77-22 for the Public Reserve on Elsie's Place
- Permit #78-22 for the Dawson Trail Park.

**CARRIED**

Councillor Jake Reimer declared a conflict and left the chambers at 3:21 pm.

**DP#81-22 - Steinbach Game & Fish Gun Range Inc.**

2022-345

Councillor Wery

Councillor Ingles

WHEREAS Variation #03-22, Res #2022-295 approved the intensification of the gun range at 38063 Road 36N;

BE IT RESOLVED THAT associated Permit #81-22 be approved as presented to Council, subject to any required permits/licenses from the Firearms Office;

BE IT FURTHER RESOLVED THAT the minimum setback requirements for the pistol range be set as follows:

Front Yard (S) in ft	Side Yard (E) in ft	Side Yards (W) in ft	Rear Yard (N) in (ft
570	70	230	300

**CARRIED**

Councillor Jake Reimer rejoined the meeting at 3:22 pm following the discussions and voting on Resolution #2022-345.

**BY-LAWS**

**By-law #07-2022 - Animal Control By-law - 2nd Reading**

2022-346

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT By-Law #07-2022, being the Animal Control By-law, be given second reading, as presented and amended to change from 2 dogs and cats, to 4 of each, in Section 3.1.

**CARRIED**

**By-law #07-2022 - Animal Control By-law - 3rd Reading**

Tabled.

**DEPARTMENT MANAGER REPORTS**

**Steinbach Fire Report - June 2022**

Received as information.

**By-law Enforcement Report - June 2022**

Received as information.

**Richer Fire Chief's Report for June 2022**

Received as information.

**COMMITTEE REPORTS & MINUTES**

**LUD of Richer Committee Meeting - July 6, 2022**

2022-347

Councillor Wery

Councillor Ingles

BE IT RESOLVED THAT the LUD of Richer Committee meeting minutes of July 6, 2022, be received as presented.

**CARRIED**

**LUD Storage Container - LUD-2022-58**

2022-348

Councillor Wery

Councillor Ingles

WHEREAS Local Urban District of Richer Resolution #LUD-2022-58 requests new quotes be received for renovations to the Rail Car Storage Container approved under Permit #53-22; BE IT RESOLVED THAT the Operations Manager be authorized to accept the lowest quotation received in conformity with the LUD of Richer Committee's criteria.

**CARRIED**

**2022 LUD Sidewalk Construction Update - LUD-2022-59**

2022-349

Councillor Wery

Councillor Normandeau

WHEREAS the 2022 LUD of Richer Financial Plan included provision for \$110,000 of sidewalk construction;

AND WHEREAS LUD Resolution #LUD-2022-52 reduced the scope of the 2022 project from 2,175 feet to roughly 1,300 feet due to quotations exceeding the original budget amount;

AND WHEREAS the Municipal Service Standards require a wider sidewalk than previously existed, and current utility infrastructure limits the ability to construct the new sidewalk to the full width of the standards at that same location, thus requiring a relocation of the sidewalks further into the Municipal Right of Way;

AND WHEREAS this slight relocation leads to a need for increased fill materials due to the slope of the undeveloped boulevard increasing the projected costs by roughly \$10,000;

BE IT RESOLVED THAT Council authorize the necessary works to be completed under the

direction of the Operations Manager, including accommodations necessary to satisfy Municipal Standards, for an additional cost not to exceed \$10,000 as recommended by LUD of Richer Committee Resolution #LUD-2022-59.

**CARRIED**

**LUD of Richer Mowing - LUD-2022-60**

2022-350

Councillor Ingles

Councillor Reimer

WHEREAS the LUD of Richer has received a request to provide grass cutting services within the Dawson Trail Park owned by the Richer Community Club;

AND WHEREAS Municipal policy states that RM resources (staff and equipment) are not to be used on private property;

BE IT RESOLVED THAT Council authorize a \$2,000.00 grant be given to the Richer Community Club to support their 2022 grass cutting operations as recommended by LUD of Richer Committee Resolution #LUD-2022-60.

**CARRIED**

**LUD of Richer Curbside Garbage Collection - Request for Proposals**

2022-351

Councillor Wery

Councillor Ingles

WHEREAS the current LUD of Richer Curbside Garbage Collection Service Agreement expires December 31, 2022;

BE IT RESOLVED THAT Council authorize the Request for Proposals for weekly curbside garbage collection services in the LUD of Richer, from January 1, 2023, to December 31, 2025, as presented and recommended by the LUD Resolution #LUD-2022-61

**CARRIED**

**NOTICE OF MOTION / PETITIONS – None.**

**CONSENT AGENDA**

2022-352

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT the consent agenda consisting of the following 16 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

CimateWest

Statistics Canada - Newsletter - June 2022

Multi-Material Stewardship Manitoba

Red River Basin Commission

CN - \$160 M Investment in Manitoba

Seine Rat Roseau Watershed District

Employment and Social Development Canada (ESDC)

Manitoba Association of Watersheds

Steinbachonline.com Articles

Manitoba Emergency Measures Organization - 2022 Summer Conditions Report

CanTalk (Canada) Inc. - Offer of Ukrainian and Russian Language Assistance

Accueil Kateri Centre Minutes of May 18, 2022

CleanFarms

Agriculture in the Classroom

**CARRIED**

**2021 Draft Audit Report to Council and Audited Financial Statements**

2022-353

Councillor Wery

Councillor Ingles

WHEREAS the Exchange Group has provided the 2021 draft audited financial report for the twelve months ending December 31, 2021;  
AND WHEREAS Council has reviewed the report as presented;  
BE IT RESOLVED THAT Council approve the 2021 audited financial statements received.  
**CARRIED**

**2021 Audited Gas Tax Report**

2022-354

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT Council accept the Auditor's Report on the 2021 Federal Gas Tax Revenue Annual Expenditure as presented.

**CARRIED**

**Way-to-Go Consulting Inc.**

2022-355

Councillor Normandeau

Councillor Ingles

WHEREAS Way-to-Go Consulting Inc. has been providing CAO services to the RM of Ste. Anne;  
AND WHEREAS a full-time permanent CAO has been appointed effective July 25, 2022;  
BE IT RESOLVED THAT Way-to-Go Consulting Inc., be authorized to continue providing Administrative Support Services for a period of up to four, 3-day weeks onsite, to August 31, 2022, and then remain on call for a further two months as needed to deal with arising issues to a maximum of \$20,000.00.

**CARRIED**

**Organizational Chart and Salary Scale**

2022-356

Councillor Normandeau

Councillor Reimer

WHEREAS the RM of Ste. Anne has seen growth within the organization;  
AND WHEREAS Way-to-Go Consulting Inc. has prepared a new organizational chart with an amended Salary Scale to reflect those changes in positions;  
BE IT RESOLVED THAT the organizational chart and salary scale be adopted as presented In Camera;  
BE IT FURTHER RESOLVED THAT Schedule 'B' to the Employee Handbook, Benefits, and Code of Conduct be amended accordingly.

**CARRIED**

**ADJOURNMENT**

2022-357

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT this regular meeting be adjourned at 3:35 pm.

**CARRIED**

**NEXT MEETING(s)**

Regular Evening Meeting

Regular Day Meeting

July 27, 2022 @ 6:00 pm

August 17, 2022 @ 9:00 am

  
\_\_\_\_\_  
Paul Saindon  
Reeve

  
\_\_\_\_\_  
Valorie Unrau, CMMA  
Acting Chief Administrative Officer

