



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne Meeting Minutes Council Meeting July 27, 2022 - 06:00 PM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on July 27, 2022.

### CALL TO ORDER 6:00 PM

Reeve Paul Saindon called the meeting to order at 6:01 pm by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

### ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
PAUL SAINDON, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
JAKE REIMER, WARD 2	X	
BRENT WERY, WARD 3	X	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:  
Way to Go Consulting, Valorie Unrau  
Chief Administrative Officer, Mike McLennan  
Development Officer, Irina Poplavski  
Executive Assistant, Tiana Bohemier

### ADOPTION OF AGENDA

2022-358

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT the agenda for the regular meeting of July 27, 2022 be adopted as circulated with the following additions presented:

9.3 Response from the Minister regarding traffic inquiry on PR210

8.2 ALUS update

**CARRIED**

### ADOPTION OF MINUTES

2022-359

Councillor Reimer

Councillor Ingles

BE IT RESOLVED THAT the July 13, 2022 regular meeting minutes be adopted as circulated.

**CARRIED**

**FINANCE**

**Cheque Listing**

2022-360

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT the following cheques and EFT payments numbered #2022096 – #20221036 (inclusive) in the amount of \$347,426.28 be approved for payment.

**CARRIED**

**2022 Grant Update**

Received as information.

**Appointment of Auditor for 2022 Financial Year**

2022-361

Councillor Ingles

Councillor Eros

WHEREAS Section 184(1) of *The Municipal Act* requires Council to appoint an auditor by August 31 of each year;

AND WHEREAS Council's Resolution #2019-517 appointed Exchange Group as the Municipal Auditor from 2020 to 2025 inclusively;

BE IT RESOLVED that Council confirm that Exchange Group be appointed to audit the 2022 Financial Statements for the RM of Ste. Anne.

**CARRIED**

**HEARINGS - None.**

**DELEGATIONS - None.**

**MUNICIPAL DELEGATE REPORTS**

**Dawson Trail Arts and Heritage Tour - Councillor Robert Sarrasin**

**ALUS Update - Councillor Randy Eros**

**UNFINISHED BUSINESS**

**RM of Tache - Use of Monominto Transfer Station Reply**

Received as information.

**Use of Municipal Property**

Administration to continue gathering information and to draft a policy addressing municipal buildings.

**TABLED**

**Response from the Minister regarding traffic inquiry on PR210**

Councillor Eros received follow up communication from Manitoba Transportation & Infrastructure (MI). Further follow up to occur by end of August 2022. Received as Information.

**NEW BUSINESS**

**Richer Rodeo Parade Candy**

2022-362

Councillor Wery

Councillor Sarrasin

WHEREAS a request was made by LUD Chair Roger Godard for the approval to purchase candies to be handed out that the Richer Rodeo parade on August 6th, 2022;

AND WHEREAS the LUD of Richer makes this request annually for council's approval;

BE IT RESOLVED THAT Council authorize the LUD of Richer to purchase candies for the Richer Rodeo

parade annually to a maximum of \$200 to come from the LUD budget.

**CARRIED**

**Tax Sale - Notice of Public Auction Reserve Bid**

2022-363

Councillor Normandeau

Councillor Wery

WHEREAS Section 372 of *The Municipal Act* states a Municipality may set any terms or conditions for the sale of a property to be sold for taxes, and may set a reserve bid in the amount of the tax arrears and costs in respect of the property;

BE IT RESOLVED THAT Council set a reserve bid in the amount of the tax arrears, penalties and costs for all properties on the Tax Sale List that will be up for tax sale auction on November 17, 2022 at 1:00 pm.

**CARRIED**

**LGCA Permit - Richer Rodeo**

2022-364

Councillor Ingles

Councillor Wery

WHEREAS a request for a permit was made by the Richer Recreation Committee to the LGCA for a liquor license to be taken out for the Richer Roughstock Rodeo event being held August 5 - 7, 2022 during the hours of noon to 2:00 AM (Friday, Saturday) and noon to 12:00AM (Sunday) in the area under the new Quonset;

AND WHEREAS the LGCA requires RM approval for the permit (#122028) to be issued;

BE IT RESOLVED THAT Council hereby approves the Richer Roughstock Rodeo event to be held on August 5 - 7, 2022.

**CARRIED**

**Collection and Hauling of Recyclables Agreement**

2022-365

Councillor Sarrasin

Councillor Wery

WHEREAS The Municipality has accepted the Request for Proposal for recycling services within the RM of Ste. Anne;

AND WHEREAS Emterra was the chosen provider for the services;

AND WHEREAS a draft Collection and Processing of Residential Recyclables Agreement has been prepared;

THEREFORE BE IT RESOLVED THAT Council approve the agreement and authorize the Reeve and CAO to sign.

**CARRIED**

**Municipal Service Delivery Improvement Program - Grant Opportunity**

2022-366

Councillor Eros

Councillor Normandeau

WHEREAS the Province of Manitoba has launched a second intake of the Municipal Service Delivery Improvement Program accepting applications until September 5, 2022;

AND WHEREAS the RM Council had various discussions regarding the fire coverage in the Municipality and would like to perform a full systems review of our protective services in the Municipality;

AND WHEREAS significant costs could be incurred in performing this review;

THEREFORE BE IT RESOLVED THAT Council authorize Administration to submit an application for the funding on behalf of the Municipality;

AND BE IT FURTHER RESOLVED THAT Council authorize Administration to request approximate quotes and other estimated costs in order to complete the application.

**CARRIED**

**PLANNING & DEVELOPMENT**

**The Dawson Trail Commemorative Signs Project**

Administration to reply to resident who reached out to RM.

**Permit #86-22 - Office Expansion - Premier Horticulture Ltd.**

2022-367

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT Permit #86-22, for an office addition at 45022 PR 302, SE 20-8-8E, be approved as presented to Council subject to a building permit from the RM of Hanover.

**CARRIED**

**Subdivision Application #4175-21-8528 - Schinkel Properties - Revised SAM**

2022-368

Councillor Ingles

Councillor Wery

WHEREAS Subdivision File #4175-21-8528 was approved by Council on May 25, 2022 by Resolution #2022-238, subject to the Municipal Standards dated May 11, 2022;

AND WHEREAS the applicant provided a revised Subdivision Application Map, reflecting the new required road allowance width and removal of the cul-de sac;

BE IT RESOLVED THAT revised Subdivision Application Map, dated June 28, 2022 be approved;

BE IT FURTHER RESOLVED THAT the developer provide a temporary turnaround plan of easement; and

BE IT FURTHER RESOLVED THAT construction of the temporary turnaround be addressed in the development agreement.

**CARRIED**

**RM of Taché – Notice of Zoning By-Law Amendment By-Law No 09-2022**

Received as information.

**Subdivision Application 4175-21-8389 - Dunn - River Lot 74 - 2 Hobby Farm Lots**

2022-369

Councillor Sarrasin

Councillor Eros

WHEREAS Council has reviewed the Subdivision File #4175-21-8389 report to Council proposing to create two additional approx. 5-acre hobby farm lots from the current approx. 15.67-acre lot, held under CT #1588539, River Lot 74, in an area designated Rural Mixed and Rural Residential Use Area and zoned Rural Mixed and Rural Residential;

AND WHEREAS the application was put in abeyance on May 26, 2021 by Resolution #2021-242 to await and evaluate drainage works in the area;

AND WHEREAS the drainage work has since been completed;

AND WHEREAS a recommendation from the Municipal Engineer including recommended conditions has been received;

BE IT RESOLVED THAT Subdivision File #4175-21-8389 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision and a Building Location Certificate prepared by a Manitoba Land Surveyor including information on the area size of each lot;
2. That the applicant obtain any necessary variations;
3. That the applicant rezone the portions of proposed Lots 1 and 2 to be zoned "RR" Rural Residential entirely;
4. That the applicant provide a geotechnical report prepared by a geotechnical engineer including information on the soil stratigraphy, groundwater elevation, maximum recommended depth of excavation, soil strength, and recommendations on foundation design requirements and recommended construction methodology, for all newly created building lots;
5. That the applicant extend the Municipal Road in accordance with Municipal Standards, to provide access to proposed Lot 1, from an all weather municipal road;
6. That the applicant provide an engineered road and drainage plan, for the road extension, in accordance with Municipal Standards;
7. That the applicant provide an engineered drainage study report to identify the pre-development and post-development drainage conditions and identify how post-development runoff will be equal to or less than pre-development runoff;
8. That the applicant provide an engineered lot grading plan for the entire subdivision indicating how runoff from the entirety of the property being subdivided will not be directed onto neighbouring properties;

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- 9. That any required easements be provided to the Municipality in form of Easement Agreements;
- 10. That the property owner enter into a development agreement with the Municipality addressing the required geotechnical report requirements as well as the construction of any municipal services, among others;
- 11. That the subdivision administrative fee of \$375 be required in accordance with By-Law 07-2011;
- 12. That a lot levy of \$1,500.00 per parcel created be required; and
- 13. That all costs including any legal and engineering costs incurred due to this subdivision be borne by the applicant.

**CARRIED**

**June 2022 Permit Report**

Received as information.

**Conditional Use #07-22 - Draft Development Agreement - 10112544 MB Ltd.**

2022-370

Councillor Wery

Councillor Sarrasin

WHEREAS Conditional Use Order #07-22, to establish a contractor yard with outdoor storage on NE 29-8-7E, was approved on May 11, 2022 by Resolution #2022-214 subject to conditions, including the entering into a development agreement;

AND WHEREAS the draft development agreement has been prepared and reviewed by the Developer and Council;

BE IT RESOLVED THAT the development agreement be approved as presented including revisions pertaining to the hours of operation, and clarification of Schedule "A";

BE IT FURTHER RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to sign and execute the agreement;

AND BE IT FURTHER RESOLVED THAT Permit 94-22 be approved as presented.

**CARRIED**

**BY-LAWS**

**Animal Control By-Law# 07-2022 3rd reading**

2022-371

Councillor Sarrasin

Councillor Ingles

WHEREAS under Section 137 of *The Municipal Act* states that at the third reading of a by-law must show the name of each member present, the vote or abstention of each member, and the reason given for any abstention.

BE IT RESOLVED THAT By-Law #07-2022, being the Animal Control By-law, be given third and final reading.

Name	Yes	No	Abstained	Absent
Randy Eros		✓		
Brad Ingles	✓			
Sarah Normandeau	✓			
Jake Reimer			✓	
Paul Saindon		✓		
Robert Sarrasin	✓			
Brent Wery	✓			

**CARRIED**

Jake Reimer abstained from voting as he was neither for nor against both sides of the discussion of the changes to By-Law #07-2022.

**DEPARTMENT MANAGER REPORTS - None.**

**COMMITTEE REPORTS & MINUTES - None.**

**NOTICE OF MOTION / PETITIONS - None.**

**CONSENT AGENDA**

2022-372

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT the consent agenda consisting of the following 3 items be adopted as circulated:

**FCM - Various Correspondence**

**MMSM's Draft Transition Plan out for public consultation**

**STARS - Thank you**

**CARRIED**

**IN CAMERA - None.**

**ADJOURNMENT**

2022-373

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED THAT this regular meeting be adjourned at 8:12pm.

**CARRIED**

**NEXT MEETING(s)**

Regular Day Meeting

August 17, 2022 @ 9:00 am



Paul Saindon  
Reeve



Mike McLennan  
Chief Administrative Officer