



STE. ANNE MUNICIPALITY

Council Meeting Minutes August 17, 2022 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on August 17, 2022.

CALL TO ORDER 9:00 AM

Reeve Paul Saindon called the meeting to order at 9:00 am by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
PAUL SAINDON, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
JAKE REIMER, WARD 2	X	
BRENT WERY, WARD 3	X	
BRAD INGLES, WARD 4		X
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:

Chief Administrative Officer, Mike McLennan
 Valorie Unrau of Way-to-Go Consulting Inc.
 Assistant CAO, Nadine Vielfaure

ADOPTION OF AGENDA

2022-374

Councillor Eros

Councillor Wery

BE IT RESOLVED THAT the agenda for the regular meeting of August 17, 2022, be adopted as circulated and amended to include:

- 17.1. In Camera Personnel Matter; and
- 11.5 Variances

CARRIED

ADOPTION OF MINUTES

2022-375

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT the July 27, 2022, regular meeting minutes be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2022-376

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT the following cheques numbered #20221037 – #20221140 (inclusive) in the amount of \$263,731.07 be approved for payment.

CARRIED

Financial Statements

2022-377

Councillor Eros

Councillor Wery

BE IT RESOLVED THAT the Financial Statement for the period ending July 31, 2022, be approved and adopted as presented.

CARRIED

HEARINGS - 11:00 am

Tabled until the scheduled Hearing time.

DELEGATION(S) – None.

MUNICIPAL DELEGATE REPORTS

Dawson Trail Arts and Heritage Tour - Councillor Robert Sarrasin

Richer Roughstock Rodeo – Councillors Sarah Normandeau, Brent Wery, and Robert Sarrasin

UNFINISHED BUSINESS

Canada Community Revitalization Fund Application - LUD of Richer Sidewalks - Denied

Received as information.

Economic Development in Rural Communities - Virtual Townhall Meeting

2022-378

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT Councillor Brent Wery or Deputy Reeve Randy Eros be authorized to attend a virtual townhall meeting regarding facilitating economic development in rural communities on August 31, 2022, at 2:00 pm Central Time with all associated costs to be paid.

CARRIED

Speed Reduction Request - PR 210 @ Finnigan - Response from MB Transportation

Received as information.

NEW BUSINESS

RCMP - Occurrence Statistics - April to June 2022

Received as information.

Province of Manitoba - Bulletin #2022-22 to 24

Received as information.

Intermunicipal Fire Protection Agreement Renewals

2022-379

Councillor Eros

Councillor Normandeau

WHEREAS the City of Steinbach, and RM of La Broquerie have intermunicipal Fire Protection Agreements with the RM of Ste. Anne to provide protection services to prescribed area for a fee;

AND WHEREAS these agreements are set to expire on December 31, 2022;

AND WHEREAS Council wishes to conduct a Municipal Protection Services Systems Review in 2023;

BE IT RESOLVED THAT Council request the City of Steinbach and RM of La Broquerie Intermunicipal Fire Protection Agreements be extended to December 31, 2023 as presented.

CARRIED

Development Officer Irina Poplavski joined the meeting at 9:33 am.

PLANNING & DEVELOPMENT

Building Permit Update

Received as information.

Subdivision Application #4175-21-8401 - Blue Water Wash & Orbanski

2022-380

Councillor Sarrasin

Councillor Eros

WHEREAS Council has reviewed the Subdivision File #4175-21-8401 Report to Council proposing to realign the boundary between two titles, to expand an existing lot, and to create one additional approx. 5 acre hobby farm lot from the current approx. 121.6 acre lots held under CT #3036224 and CT #1397966 on NE 29-8-7E in an area designated Agricultural Mixed-Use Area and zoned Rural Mixed;

BE IT RESOLVED THAT Subdivision File #4175-21-8401 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision;
2. That the applicant provide a copy of a Building Location Certificate for each newly created lot;
3. That the applicant provide information on the area size of each lot in acres;
4. That the applicant obtain any necessary variations;
5. That the applicant enter into a road maintenance agreement;
6. That the subdivision administrative fee of \$150 be required in accordance with By-Law 07-2011;
7. That a lot levy of \$1,500.00 per parcel created be required; and
8. That all costs including any legal and engineering costs incurred due to this subdivision be borne by the applicant.

CARRIED

CU#07-22 - Contractor Yard - 10112544 MB Ltd. - Revised Development Agreement

2022-381

Councillor Wery

Councillor Normandeau

WHEREAS the development agreement associated with Conditional Use Order #07-22 was approved on July 27, 2022 by Resolution #2022-370, subject to conditions including revisions pertaining to the hours of operation and clarification of the dust mitigation requirement on Schedule "A"; and

WHEREAS the agreement was further amended to address the potential access closure from HWY 1E;

BE IT RESOLVED THAT the revised development agreement be approved as presented;

BE IT FURTHER RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to sign and execute the agreement.

CARRIED

Conditional Use #12-21 - Gravel Pit - Friesen Hauling & Excavating Inc.- Schedule "D"

2022-382

Councillor Sarrasin

Councillor Wery

WHEREAS the development agreement associated with the aggregate operation under Conditional Use Order #07-21 was approved on June 22, 2022 by Resolution #2022-302; and WHEREAS the developer provided a proposed site and phasing schedule, a transportation plan and a water plan, comprised in Schedule "D";

BE IT RESOLVED THAT proposed Schedule "D" be approved as presented.

CARRIED

Variances

Received as information.

Development Officer Irina Poplavski left the meeting at 9:58 am.

BY-LAWS – None.

DEPARTMENT MANAGER REPORTS

Steinbach Fire Report - July 2022

Received as information.

COMMITTEE REPORTS & MINUTES

LUD of Richer Committee Meeting - August 3, 2022

2022-383

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT the LUD of Richer Committee meeting minutes of August 3, 2022, be received as presented.

CARRIED

Committee of the Whole Meeting - August 9, 2022

2022-384

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the August 9, 2022, Committee meeting minutes be adopted as circulated.

CARRIED

Employee Manual - CotW-2022-54

2022-385

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT Council amend the Employee Handbook, Benefits, and Code of Conduct manual as follows:

- Sections 2.1 and 2.2 to add clarification to employee work days;
- Sections 2.5 and 2.5.1 to add clarification regarding banked time, and establish that all accumulated banked time will be paid out at December 31st annually;
- Section 4.6 to add clarification to the administration of weather related absences;
- Section 10.1 to add clarification to eligible benefit available to employees, and to change the mandatory requirement of participation in the Health and Dental Insurance Program.

CARRIED

Employee Membership and Certification - CotW-2022-55

2022-386

Councillor Sarrasin

Councillor Eros

WHEREAS Membership to the Manitoba Municipal Administrators Association (MMAA) and enrollment into the Certificate of Manitoba Municipal Administration (CMMA) program usually occur after an employee has completed their probationary period;

AND WHEREAS it is in the Municipality's best interest to have Chief Administrative Officer Mike McLennan enrolled in these programs immediately;

BE IT RESOLVED THAT Council authorize CAO Mike McLennan to join the MMAA immediately with fees to be paid by the Municipality;

BE IT FURTHER RESOLVED THAT Council authorize CAO Mike McLennan to enroll in the CMMA program immediately, with fees and expenses to be reimbursed upon the successful completion of each course taken in accordance with municipal policies.

CARRIED

NOTICE OF MOTION / PETITIONS - None

CONSENT AGENDA

2022-387

Councillor Normandeau

Councillor Eros

BE IT RESOLVED THAT the consent agenda consisting of the following 9 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Multi-material Stewardship Manitoba

Climate West

Eastman Tourism - Updates

Manitoba EM Quarterly - Issue 02 - July 2022

CN - Updates

Statistics Canada - Census Release on Families, households, marital status, etc.

Canadian Centre for Mosquito Management

CARRIED

IN CAMERA

2022-388

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED THAT Council move In Camera to discuss Personnel Matters, By-law Enforcement Matters, Legal Matters, and Matters in Preliminary Stages under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2022-389

Councillor Normandeau

Councillor Wery

BE IT RESOLVED THAT this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Development Officer Irina Poplavski joined the meeting at 11:00 am.

HEARINGS - 11:00 am

The Reeve reviewed the procedures for Public Hearings;

The CAO confirmed that the notification requirements of the Planning Act have been met for all Hearings on the August 17, 2022 Council Meeting Agenda.

**IN HEARING - Conditional Use #11-22 - Previously Used Building - Prairie Sky Properties
2022-390**

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Conditional Use #11-22 to allow a previously used home on 38084 Road 38N, NW 9-7-7E in an area zoned Rural Residential 5, at 11:02.

CARRIED

The applicant, Colan Braun with Prairie Sky Properties, was not in attendance.

No presentations from members of the public were received.

**OUT OF HEARING - Conditional Use #11-22 - Previously Used Building - Prairie Sky Properties
2022-391**

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the Hearing for Conditional Use Order #11-22 be closed and that this meeting reconvene into regular session at 11:02 am.

CARRIED

**IN HEARING - Variation Order #06-22 - Rear Yard Variation for Pool - Fontaine/Toews
2022-392**

Councillor Eros

Councillor Wery

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Variation Order #06-22 to vary the rear yard setback requirement from 25 feet to approx. 15 feet at 2 Meadowlark Bay, SE 16-8-7E in an area zoned Rural Residential, at 11:03 am.

CARRIED

Raymond Fontaine, on behalf of the applicant, made a presentation in favour of the proposal.

Kirk Leitold and Maxine Sech submitted a written submission in favour of the proposal.

No other presentations have been received.

**OUT OF HEARING - Variation Order #06-22 - Rear Yard Variation for Pool - Fontaine/Toews
2022-393**

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT the Hearing for Variation Order #06-22 be closed and that this meeting reconvene into regular session at 11:05 am.

CARRIED

IN HEARING – CU #13-22 & VO #07-22 - Used Mobile Home - Vandersteen/Graham
2022-394

Councillor Sarrasin
Councillor Wery

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Conditional Use #13-22 and Variation Order #07-22 to permit a previously used mobile home to be moved on the property to be used as a single-family dwelling and to vary the front yard setback requirement from 100 feet to approx. 50 feet at 43005 Dawson Road, NW 17-8-8E, in an area zoned Rural Residential, at 11:06 am.

CARRIED

Applicants, Wayne Vandersteen and Janice Graham, made a presentation in favour of the proposal.

Raymond and Gisele Hupe spoke in favour of the application.

No other presentations from members of the public were received.

OUT OF HEARING CU#13-22 & VO#07-22 - Used Mobile Home Vandersteen/Graham
2022-395

Councillor Eros
Councillor Wery

BE IT RESOLVED THAT the Hearing for Conditional Use #13-22 & Variation Order #07-22 be closed and that this meeting reconvene into regular session at 11:09 am.

CARRIED

HEARING DECISIONS

Conditional Use #11-22 - Previously Used Building - Prairie Sky Properties

2022-396

Councillor Eros
Councillor Sarrasin

WHEREAS a Public Hearing was held for Conditional Use Order #11-22 to allow a previously used building to be moved onto 38084 Road 38N and to be used as a single-family dwelling;
BE IT RESOLVED THAT Conditional Use Order #11-22 be approved subject to the obtention of the required building permit.

CARRIED

Variation Order #06-22 - Rear Yard Variation for Pool - Fontaine/Toews

2022-397

Councillor Normandeau
Councillor Wery

WHEREAS a Public Hearing was held for Variation Order #06-22 to vary the rear yard setback requirement from 25 feet to approx. 15 feet for a pool at 2 Meadowlark Bay, SE 16-8-7E in an area zoned Rural Residential;

BE IT RESOLVED THAT Variation Order #06-22 be approved subject to the obtention of the required building permit.

CARRIED

CU#13-22 & VO#07-22 - Used Mobile Home - Vandersteen/Graham

2022-398

Councillor Sarrasin

Councillor Wery

WHEREAS a Public Hearing was held for Conditional Use #13-22 and Variation Order #07-22 to permit a previously used mobile home to be moved on the property to be used as a single-family dwelling and to vary the front yard setback requirement from 100 feet to approx. 50 feet at 43005 Dawson Road, NW 17-8-8E, in an area zoned Rural Residential;

BE IT RESOLVED THAT Conditional Use #13-22 & Variation Order #07-22 be approved subject to the obtention of the required building permit and on condition that the pre-existing dwelling unit onsite be decommissioned or removed from the property within 12 months of the new home being habitable.

CARRIED

Development Officer Irina Poplavski left the meeting at 11:10 am.

ADJOURNMENT

2022-399

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED THAT this regular meeting be adjourned at 11:12 am.

CARRIED

NEXT MEETING(s)

Regular Day Meeting

Regular Evening Meeting

September 14, 2022 @ 9:00 am

September 28, 2022 @ 6:00 pm



Paul Saindon
Reeve



Mike McLennan
Chief Administrative Officer