



STE. ANNE MUNICIPALITY

Council Meeting Minutes (Inaugural Meeting) November 9, 2022 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on November 9, 2022.

CALL TO ORDER 9:00 AM

2022-501

Councillor Normandeau

Councillor Wery

Reeve Richard Pelletier called the meeting to order at 9:01 am.

CARRIED

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
BRENT WERY, WARD 3	X	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:

Chief Administrative Officer, Mike McLennan

Legislative Officer, Nadine Vielfaure

Finance Officer, Tiana Bohemier

TAKING OF THE OATH OF OFFICE

All elected officials present took their Oath of Office with the exception of Reeve Richard Pelletier and Councillor Brent Wery, who had previously done so during the November 2, 2022, LUD of Richer Committee Meeting.

ADOPTION OF AGENDA

2022-502

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT the agenda for the regular meeting of November 9, 2022, be adopted as circulated and amended to add:

- Road Maintenance

CARRIED

Road Maintenance

Tabled to later in the meeting.

ADOPTION OF MINUTES

2022-503

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT the October 19, 2022, regular meeting minutes be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2022-504

Councillor Eros

Councillor Ingles

BE IT RESOLVED that the following cheques numbered #20221481 – #20221575 (inclusive) in the amount of \$4,296,345.04 be approved for payment.

CARRIED

Financial Statements

2022-505

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the Financial Statements for the period ending October 31, 2022, be approved and adopted as presented.

CARRIED

Grant Request

2022-506

Councillor Ingles

Councillor Wery

BE IT RESOLVED THAT Council authorize a grant in the amount of \$250 be awarded to Operation Red Nose Steinbach-La Broquerie;

BE IT FURTHER RESOLVED THAT the balance of the 2022 Grants' budget be allocated to the Accueil Kateri Food Bank.

CARRIED

At 9:17 am, Finance Officer Tiana Bohemier left the meeting.

HEARINGS – None

DELEGATION(S) - None

MUNICIPAL DELEGATE REPORTS - None.

UNFINISHED BUSINESS

Council Orientation and Training

Administration to investigate.

Economic Development

Tabled to In Camera.

Mitigation and Preparedness Program - Approval

2022-507

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT Council proceed with the proposed project in 2023 with provisions to be included in the 2023 financial plan.

CARRIED

NEW BUSINESS

Appointment of Deputy Reeve

2022-508

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT Randy Eros be appointed Deputy Reeve for the RM of Ste. Anne.

CARRIED

Signing Authority

2022-509

Councillor Sarrasin

Councillor Normandeau

WHEREAS the RM of Ste. Anne requires documents, such as cheques and agreements, be signed by one elected official and one administrative employee having duly appointed signing authority;

AND WHEREAS the RM of Ste. Anne’s Organizational By-law #07-2018 appoints the Reeve and Deputy Reeve as the elected officials having signing authority;

AND WHEREAS a general election was held on October 26, 2022 with a new individual elected as Reeve and the Deputy Reeve being appointed by Resolution #2022-508;

BE IT RESOLVED THAT the following individual elected officials be designated as signing authorities for the RM of Ste. Anne:

- Reeve Richard Pelletier
- Deputy Reeve Randy Eros

CARRIED

Appointment to Committees of Council

2022-510

Councillor Wery

Councillor Eros

BE IT RESOLVED THAT Council Members be appointed to the Committees of Council established in the Organizational By-law #07-2018 as outlined in the attached Appendix A.

CARRIED

At 9:47 am, Operations Manager Kevin Medeiros joined the meeting.

Road Maintenance (Continued)

Administration to investigate.

NEW BUSINESS (Continued)

At 10:00 am, Operations Manager Kevin Medeiros left the meeting.

Appointment to External Committees

2022-511

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED THAT Council members be appointed to the External Committees as outlined in the attached Appendix B;

BE IT FURTHER RESOLVED THAT the following individuals be appointed to represent the RM of Ste. Anne in their respective subdistricts of the Seine Rat Roseau Watershed District for a 1 year term:

- Richard Hay - Subdistrict 8 (Upper Seine River); and
- Marc Vincent - Subdistrict 9 (Lower Seine River);

BE IT FURTHER RESOLVED THAT John Lenton be appointed to represent the RM of Ste. Anne with the Northeast Red Watershed District for a 1 year term.

CARRIED

FCM Sustainable Communities Conference

Received as information.

Professional Development Session - Active Listening

Received as information.

Council Photographs

2022-512

Councillor Normandeau

Councillor Wery

BE IT RESOLVED THAT Council authorize administration to coordinate professional photos to be taken of Council, with associated costs to be paid.

CARRIED

Promotional Items

2022-513

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT Council amend the Promotional Items Policy #07-ADMIN as follows:

1. Add - Following an election, that one promotional item be given to each Elected Official in addition to the annual allowance.
2. Remove - the maximum annual amount from the annual entitlement for elected officials.

CARRIED

New Council Emergency Measures Training Invitation

2022-514

Councillor Normandeau

Councillor Wery

BE IT RESOLVED THAT all available council members be authorized to attend elected officials training pertaining to Emergency Management Roles and Responsibilities for Newly Elected Councils being held by Napier Emergency Consulting in Otterburne, Manitoba on November 24, 2022, with all associated costs and remuneration paid.

CARRIED

Road 42E Drainage Project - Budget Increase Request

2022-515

Councillor Sarrasin

Councillor Eros

WHEREAS Council approved, as part of Capital Projects in the 2022 Budget, a drainage project on Municipal Road 42E, with a total budget of \$30,000 to be borne from Gas Tax Reserves; AND WHEREAS inflation increased material and machinery costs resulting in an overage in the estimated project costs;

BE IT RESOLVED THAT Council approve a budget increase for the completion of the Road 42E drainage project, to a maximum of \$5,000.

CARRIED

Greenland Road Project

2022-516

Councillor Wery

Councillor Sarrasin

WHEREAS Council approved, as part of Capital Projects in the 2022 Budget, ditching and culvert work on Greenland Road with a total budget of \$70,000 to be borne from Gas Tax Reserves; AND WHEREAS existing culverts were found to be rotten and needed to be replaced; AND WHEREAS inflation increased material and machinery costs resulting in an overage in the estimated project costs;

BE IT RESOLVED THAT Council approve a budget increase for the completion of the Greenland Road drainage project, to maximum of \$15,000.

CARRIED

Hanover Meet and Greet

Received as information.

Municipal Government Awareness Week

Received as information.

Reeve's Debate

Received as information.

RM of Ste Anne Branding

Referred to November 15, 2022, Committee of the Whole meeting.

At 11:00 am, Development Officer Irina Poplavski joined the meeting.

PLANNING & DEVELOPMENT

Subdivision Application # 4175-22-8600 - NE 16-8-8E - Bergen

2022-517

Councillor Ingles

Councillor Wery

WHEREAS Council has reviewed the Subdivision File #4175-22-8600 Report to Council proposing to create one additional approx. 3.48-acre lot from the current approx. 29.77 acre lot held under CT #3160452 on NE 16-8-8E in an area designated Settlement Centre Area, zoned Agricultural Limited;

BE IT RESOLVED THAT Subdivision File #4175-22-8600 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision and a Building Location Certificate prepared by a Manitoba Land Surveyor including information on the area size of each lot;
2. That the applicant obtain any necessary variations;
3. That the property owner enter into a development agreement with the Municipality addressing future development requirements for the residual lot such as geotechnical report requirements, drainage plans and flooding mitigation measures, among others;
4. That the subdivision administrative fee of \$375 be required in accordance with By-Law #07-2011;
5. That a lot levy of \$1,500.00 per parcel created be required; and
6. That all costs including any legal and engineering costs incurred due to this subdivision be borne by the applicant.

CARRIED

Subdivision File #4175-21-8504 - Loepky - Geotechnical Report

2022-518

Councillor Eros

Councillor Ingles

WHEREAS Subdivision Application #4175-21-8504 was conditionally approved on December 15, 2021 with condition #3 of Resolution #2021-526 requiring the applicant to provide a geotechnical report including information on the soil conditions, the groundwater level and the engineer's opinion on the maximum excavation depth for buildings on the newly created lot; AND WHEREAS the applicant provided a geotechnical report prepared by ENG-Tech Consulting Limited, dated September, 2022 having been reviewed by the municipal engineer, the later recommending acceptance of the report;

BE IT RESOLVED THAT the RM of Ste. Anne adopt the recommendations of the geotechnical report, including the establishment of maximum excavation depths, among others.

CARRIED

Subdivision File #4175-21-8520 - Kleefeld Construction Ltd. - Water Run-Off

2022-519

Councillor Wery

Councillor Ingles

WHEREAS Subdivision File #4175-21-8520 to create four 5-acre hobby farm lots and two 70-acre residuals, was conditionally approved on March 9, 2022 by Resolution #2022-095;

AND WHEREAS the developers design engineer has prepared a Drainage Plan for the development and requests acceptance of any runoff from the this subdivision;

AND WHEREAS Municipal Engineer KGS Group has reviewed the proposed drainage plan and recommends acceptance;

BE IT RESOLVED THAT the RM accepts the submitted drainage plan and the associated runoff from the subdivision.

CARRIED

RM of Taché – Notice of Subdivision & Zoning By-Law Amendment By-Law No 13-2022

Received as information.

RM of Taché – Notice of Zoning By-Law Amendment By-Law No 14-2022 (Landmark)

Received as information.

RM of Taché – Notice of Zoning By-Law Amendment By-Law No 17-2022

Received as information.

Municipal Engineers

Tabled to the Committee of the Whole meeting on November 15, 2022.

At 11:10 am, Development Officer Irina Poplavski left the meeting.

BY-LAWS - None.

DEPARTMENT MANAGER REPORTS

Town of Ste. Anne - Fire Report - September 2022

Received as information.

Steinbach Fire Report - October 2022

Received as information.

COMMITTEE REPORTS & MINUTES

LUD of Richer Committee Meeting - November 2, 2022

2022-520

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT the November 2, 2022, LUD of Richer Committee meeting minutes be received as presented.

CARRIED

2023 Garbage Collection Request for Proposals - #LUD-2022-98

2022-521

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT Council enter into a three-year agreement with R & R Pick-up for curbside garbage collection services under the authority of Special Service Levy By-law #09-2016 as outlined in their proposal dated September 23, 2022, for \$129/property/year for 2023, \$132 for 2024 and \$135 for 2025.

CARRIED

NOTICE OF MOTION / PETITIONS - None

CONSENT AGENDA

2022-522

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT the consent agenda consisting of the following 17 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

MMAA - Update

Red River Basin Commission

Seine Rat Roseau Watershed District Minutes

Manitoba Good Roads Association

Eastman Tourism - Updates

Correspondence from member of the public - MTI Infrastructure Concerns

Earth Day Canada - 2023 Campaign

Tree Canada - Funding Opportunity

Accueil Kateri Centre Inc. - Meeting Minutes

Steinbachonline.com - Staff Sergeant Harold Laninga to Retire

Telecommunications Alliance - New MB Area Code #584

Statistics Canada - Census Release #6

BC Humanist Association

Climate West

Manitoba Environmental Industries Association (MEIA)

CARRIED

IN CAMERA

2022-523

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 11:18 am to discuss Personnel Matters, Legal Matters, and Matters in Preliminary Stages under Section 152(3) of *The Municipal Act*.

CARRIED

At 11:20 am, CAO Mike McLennan and Legislative Officer Nadine Vielfaure left the meeting to return at 11:56 am.

OUT OF CAMERA

2022-524

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT Council reconvene into regular session at 12:26 pm and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

CAO Probationary Period

2022-525

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT the Chief Administrative Officer's probationary period be concluded effective November 9, 2022.

CARRIED

LUD of Richer Wastewater Servicing Feasibility Study - MB Water Services Board Cost Sharing Agreement

2022-526

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT the Reeve and CAO be authorized to enter into a Cost Sharing Agreement with the MB Water Services Board regarding an LUD of Richer Wastewater Servicing Feasibility Study.

CARRIED

Authorized Discussions

2022-527

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT Councillor Wery be authorized to speak to the Richer Community Club regarding the future of the organization.

CARRIED

Municipal Tour

2022-528

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT a Municipal Tour be organized for elected officials in Spring 2023, with mileage to be reimbursed to the vehicle owner.

CARRIED

ADJOURNMENT

2022-529

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT this regular meeting be adjourned at 12:32 pm.

CARRIED

NEXT MEETING(s)

Regular Evening Meeting

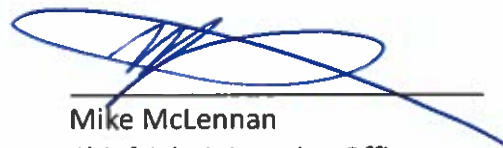
Regular Day Meeting

November 30, 2022 @ 6:00 pm

December 14, 2022 @ 9:00 am



Richard Pelletier
Reeve



Mike McLennan
Chief Administrative Officer