



STE. ANNE MUNICIPALITY

Council Meeting Minutes November 30, 2022 - 06:00 PM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on November 30, 2022.

CALL TO ORDER

Reeve Richard Pelletier called the meeting to order at 6:00 pm by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
BRENT WERY, WARD 3	X	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:

Chief Administrative Officer, Mike McLennan
Legislative Officer, Nadine Vielfaure

ADOPTION OF AGENDA

2022-533

Councillor Normandeau

Councillor Eros

BE IT RESOLVED THAT the agenda for the regular meeting of November 30, 2022, be adopted as circulated and amended to reflect the cancellation of the Board of Revision sitting, and further to include:

11.6 - New Business - Hwy 210/12 Driver Safety Video

12.4 - Planning and Development - Subdivision File #4175-20-8366 - Sarrasin - Revised Conditional Approval

12.5 - Planning and Development - Permit #148-22 - Garage Residence with wood working shop – Gossen

18.3 - In Camera Matters in Preliminary Stages of Discussions

CARRIED

ADOPTION OF MINUTES

2022-534

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT the November 9, 2022, regular meeting, and November 18, 2022, special meeting minutes be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2022-535

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT the following cheques & EFT payments numbered #20221576 - #20221808 (inclusive) in the amount of \$472,296.17 be approved for payment.

CARRIED

2023 - 2025 Municipal Software Agreement

2022-536

Councillor Wery

Councillor Ingles

BE IT RESOLVED THAT Council authorize the Reeve and CAO to sign the MuniWare Momentum License & Professional Services Agreement for a 3 year commitment with MuniSight with all associated fees as per agreement to be paid on a monthly basis.

CARRIED

HEARINGS - 6:30 pm

Tabled until the scheduled Hearing time.

BOARD OF REVISION HEARING - 7:30 PM - CANCELLED

All appeals have either been resolved by an Owner-Assessor Agreement, or the applicant has withdrawn their appeal. Therefore, the Board of Revision, scheduled for 7:30 pm, has been cancelled.

DELEGATION(S) – None.

MUNICIPAL DELEGATE REPORTS

Dawson Trail Arts and Heritage Tour - Councillor Robert Sarrasin

2022 AMM Fall Convention - All Council Members

UNFINISHED BUSINESS – None.

NEW BUSINESS

Province of Manitoba - News Release - Service Delivery Improvement Grants
Received as information.

Province of Manitoba - Bulletin #2022-34
Tabled until after the Hearing.

HEARINGS - 6:30 pm

The Reeve reviewed the procedures for Public Hearings;

The CAO confirmed that the notification requirements of the Planning Act have been met for all Hearings on the November 30, 2022, Council Meeting Agenda.

IN HEARING - Variation Order #13-22 - Front & Side Yard Variance - Brandt

2022-537

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Variation Order #13-22 to vary the front and side yard setback requirements at 31 Proulx Boulevard, SE 16-8-7E in an area zoned Rural Residential, at 6:30 pm.

CARRIED

At 6:30 pm the Reeve called to order the Public Hearing for Variation Order #13-22 to vary the following bulk requirements for the detached garage proposed under Permit #124-22 at 31 Proulx Blvd, Lot 1 Block 1 Plan 17843, in SE 16-8-7E, in an area zoned Rural Residential:

- to vary the minimum front yard requirement from 100 feet to 75 feet; and
- to vary the minimum west side yard requirement from 25 feet to 5 feet.

The applicant, Harvey Brandt, made a presentation in favour of the proposal.

Florent Gagnon made a presentation in objection of the proposal.

Edgar Proulx made a presentation in objection of the proposal.

No other members of the public made presentations regarding the proposal.

OUT OF HEARING - Variation Order #13-22 - Brandt

2022-538

Councillor Ingles

Councillor Wery

BE IT RESOLVED THAT the Hearing for Variation Order #13-22 be closed and that this meeting reconvene into regular session at 6:43 pm.

CARRIED

Variation Order #13-22 - Brandt

2022-539

Councillor Ingles

Councillor Wery

WHEREAS a Public Hearing was held for Variation Order #13-22 to vary the minimum front yard requirement from 100 feet to 75 feet and the minimum west side yard requirement from 25 feet to 5 feet for the detached garage, for residential use, proposed under Permit #124-22 at 31 Proulx Blvd, Lot 1 Block 1 Plan 17843, in SE 16-8-7E, in an area zoned Rural Residential; AND WHEREAS the applicant intends to move an existing garage/shed closer to the side property line in order to build a new garage between the existing garage/shed and the house; BE IT RESOLVED THAT Variation Order #13-22 be approved reducing the minimum front and side yard setback as outlined above for the relocation of the existing building and the proposed new building on condition that there be no clearing of trees or removal of natural vegetation to the north of the location of the main dwelling unit on the property.

CARRIED

NEW BUSINESS (Continued)

Province of Manitoba - Bulletin #2022-34 (Continued)

Administration to investigate and bring to a future Meeting.

Manitoba Disaster Management Conference

2022-540

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT any available Council member and the CAO be authorized to attend the Manitoba Disaster Management Conference, occurring January 25-27th, 2023, in Winnipeg with all associated costs to be paid.

CARRIED

Waste Reduction and Recycling Support - Rebate Summary - January - June 2022

Received as information.

University of Guelph - Energy Integration in Development Plans

2022-541

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT Administration, as available, be authorized to participate in a University of Guelph study on how Municipalities integrate energy planning in their land-use planning policies by way of a one hour interview with researchers.

CARRIED

Hwy 210/12 Driver Safety Video

Administration to investigate.

PLANNING & DEVELOPMENT

Subdivision File #4175-22-8739 - Morley Friesen & Blue Stem Development

Tabled, as requested by applicant.

RM of La Broquerie - Notice of Revised Subdivision Application #4138-21-8484

Received as information.

Town of Ste. Anne Lagoon Expansion - Easement Requirement

Received as information.

Subdivision File #4175-20-8366 - Sarrasin - Revised Conditional Approval

Received as information.

Permit #148-22 - Garage Residence with wood working shop - Gossen

2022-541

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED THAT Permit #148-22 for a Home Occupation, namely a woodworking shop at 23 Parkland Drive, be approved as presented to Council subject to the following conditions:

That the requirements of the Plan Review be met;

That the Zoning By-Law requirements of a Home Occupation be met.

CARRIED

BY-LAWS

By-law #13-2020 - Council Code of Conduct By-law

2022-542

Councillor Wery

Councillor Ingles

WHEREAS Clause 12 of the Council Code of Conduct By-law #13-2020 states that there must be an annual review of this By-law;

BE IT RESOLVED THAT Council confirm By-law #13-2020 as presented.

CARRIED

DEPARTMENT MANAGER REPORTS – None.

COMMITTEE REPORTS & MINUTES

Committee of the Whole Meeting - November 15, 2022

2022-543

Councillor Sarrasin

Councillor Waczko

BE IT RESOLVED THAT the November 15, 2022, Committee of the Whole meeting minutes be adopted as circulated.

CARRIED

2023 Meeting Schedule - #CotW-2022-76

2022-544

Councillor Ingles

Councillor Wery

BE IT RESOLVED THAT Council approve the 2023 meeting schedule as presented in Appendix 'A'.

CARRIED

Regional Public Works Meeting - #CotW-2022-77

2022-545

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT Council approve the RM hosting a Regional Public Works Meeting, tentatively scheduled for February 10, 2023, with a budget not to exceed \$400 for refreshments and lunch for attendees.

CARRIED

Canadian Public Works Association - #CotW-2022-78

2022-546

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED THAT Council approve Kevin Medeiros, Operations Manager, to become a board member for the Canadian Public Works Association Manitoba Chapter.

CARRIED

Dawson Road (La Coulee) Cross Walk - #CotW-2022-79

Tabled.

Grader Tires - #CotW-2022-80

2022-547

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT Council approve the purchase new grader tires, with a total of \$13,899.76, to be purchased from Equipment Reserves.

CARRIED

Draft Access & Maintenance Agreement - Roland Road - Goodchild - #CotW-2022-81

2022-548

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT Council approve the revised Access and Maintenance Agreement on Roland Road;

BE IT FURTHER RESOLVED THAT Council authorize Administration to make minor revisions to the Agreement;

AND BE IT FURTHER RESOLVED THAT Council authorize the Reeve and CAO to ratify the final Access and Maintenance Agreement.

CARRIED

Draft Road Access Agreement - Road 41N - Klassen - #CotW-2022-82

2022-549

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT Council approve the revised Access and Maintenance Agreement on Road 41N; and

BE IT FURTHER RESOLVED THAT Council authorize Administration to make minor revisions to the Agreement;

AND BE IT FURTHER RESOLVED THAT Council authorize the Reeve and CAO to ratify the final Access and Maintenance Agreement.

CARRIED

NOTICE OF MOTION / PETITIONS – None.

CONSENT AGENDA

2022-550

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the consent agenda consisting of the following 11 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Manitoba Association of Watersheds

Manitoba Emergency Measures Organization

Manitoba Environment Climate and Parks - Water Resource Department

Multi-Material Stewardship Manitoba

Seine Rat Roseau Watershed District Minutes

Earth Day Canada - 2023 Campaign

MB Accessibility Office - International Day of Persons with Disabilities

Canadian Public Works Association

Province of Manitoba - News Release - Introduction of Off-Road Trails Safety and Maintenance Act

CARRIED

IN CAMERA

2022-551

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT Council move In Camera at 7:32 pm, to discuss Personnel Matters, By-law Enforcement Matters, and Matters in Preliminary Stages of discussions under Section 152(3) of *The Municipal Act*.

CARRIED

At 7:33pm, Legislative Officer Nadine Vielfaure left the meeting prior to any discussions surrounding personnel matters.

At 7:42 pm, CAO Mike McLennan declared an interest and left the Council Chambers prior to any discussions regarding year-end bonuses for staff and volunteer fire fighters.

At 7:47 pm, CAO Mike McLennan and Legislative Officer Nadine Vielfaure rejoined the meeting following the conclusion of all personnel matter discussions, and prior to By-law enforcement matters and matters in preliminary stages being discussed.

OUT OF CAMERA

2022-552

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

CAO Decision re: Invoice #20220143

2022-553

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT Council authorize the cancellation of Accounts Receivables Invoice #20220143 in the amount of \$322.50.

CARRIED

At 7:52 pm, Councillors Brent Wery and Kyle Waczko declared an interest and left the meeting prior to the vote on Resolution #2022-554.

Year End Bonuses for Staff & Volunteer Fire Fighters

2022-554

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT the allocation of annual year-end bonus for staff and fire department members be administered in accordance with the consensus reached during In Camera discussions.

CARRIED

At 7:52 pm, Councillors Brent Wery and Kyle Waczko rejoined the meeting following the vote on Resolution #2022-554

ADJOURNMENT

2022-555

Councillor Ingles

Councillor Wery

BE IT RESOLVED that this regular meeting be adjourned at 7:54 pm.

CARRIED

NEXT MEETING(s)

Regular Day Meeting

Regular Day Meeting

December 14, 2022 @ 9:00 am

January 11, 2023 @ 6:00 pm

Richard Pelletier

Reeve

Mike McLennan

Chief Administrative Officer

