



# STE. ANNE MUNICIPALITY

## Council Meeting Minutes December 14, 2022 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on December 14, 2022.

### CALL TO ORDER 9:00 AM

Reeve Richard Pelletier called the meeting to order at 9:01 am by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

### ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
BRENT WERY, WARD 3	X	
BRAD INGLES, WARD 4		X
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:

Chief Administrative Officer, Mike McLennan  
Legislative Officer, Nadine Vielfaure  
Finance Officer, Tiana Bohemier

### ADOPTION OF AGENDA

2022-556

Councillor Normandeau

Councillor Wery

BE IT RESOLVED THAT the agenda for the regular meeting of December 14, 2022, be adopted as circulated and amended.

**CARRIED**

### ADOPTION OF MINUTES

2022-557

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT the November 30, 2022, regular meeting minutes be adopted as circulated.

**CARRIED**

At 9:03 am, Councillor Brad Ingles joined the meeting.

**FINANCE**

**Cheque Listing**

2022-558

Councillor Sarrasin

Councillor Wery

WHEREAS cheque #20221885 was cancelled and reissued under cheque numbers 20221913 & 20221914 in the amount of \$1,678.43.

BE IT RESOLVED THAT the following cheques & EFT payments, numbered #20221809-#20221915 (inclusive) in the amount of \$526,691.13, be approved for payment.

**CARRIED**

**Financial Statements**

2022-559

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED THAT the Financial Statement for the period ending November 30, 2022 be approved and adopted as presented.

**CARRIED**

**2023 Interim Operating Budget**

2022-560

Councillor Wery

Councillor Eros

WHEREAS Section 163 of *The Municipal Act* states that Council may adopt an interim operating budget to have effect only until the Council adopts the operating budget for the fiscal year and consisting of an estimate of operating revenue and expenditure for the following 2023 fiscal year;

BE IT RESOLVED THAT Council approve the following provisional estimates for 2023:

General Government Services	\$500,000.00
Protective Services	\$315,000.00
Transportation Services	\$425,000.00
Environmental Health	\$36,000.00
Public Health amp; Welfare	\$5,000.00
Planning amp; Development	\$55,000.00
Economic Development	\$10,000.00
Recreation amp; Cultural	\$10,000.00
Fiscal Services	\$75,000.00.

**CARRIED**

At 9:17 am, Finance Officer Tiana Bohemier left the meeting.

**HEARINGS**

Tabled until the schedule Hearing time.

**DELEGATION(S) – None.**

**MUNICIPAL DELEGATE REPORTS – None.**

**UNFINISHED BUSINESS – None.**

**NEW BUSINESS**

**MMA - Professional Development Session - Finance Boot Camp**

2022-561

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT CAO & staff, at the discretion of the CAO, be authorized to attend the 2023 Finance and Admin Boot Camp hosted by the Manitoba Municipal Administrators Association from January 18 to 20, 2023, in Pinawa MB, with all associated costs to be paid.

**CARRIED**

**2022 Spring Flood Disaster Financial Assistance - Update**

Received as information.

**Council Strategic Planning**

2022-562

Councillor Normandeau

Councillor Wery

BE IT RESOLVED THAT Council authorize Administration to book a strategic planning session with Way-to-Go Consulting Inc. as per quotation dated November 14, 2022, with dates to be confirmed and associated costs to be paid.

**CARRIED**

**Intermunicipal Meeting**

2022-563

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED THAT Council be authorized to attend an intermunicipal meeting with the Town of Ste. Anne.

**CARRIED**

**Snow Clearing**

Received as information.

**AMM June District Meeting**

2022-564

Councillor Eros

Councillor Wery

BE IT RESOLVED THAT administration be instructed to proceed with planning the AMM June District Meeting.

**CARRIED**

**2023 Emergency Plan Approval**

2022-565

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT Council adopt the revised Emergency Management Program and Emergency Plan as presented.

**CARRIED**

**Greenland Road Project cost overrun**

2022-566

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED THAT Council authorize the excess costs incurred for the 2022 Greenland Road Project.

**CARRIED**

**PLANNING & DEVELOPMENT**

At 9:40 am, Development Officer Irina Poplavski joined the meeting.

**Subdivision Application # 4175-22-8742 - Perrin**

Administration to investigate and bring back to Council.

**Subdivision File #4175-21-8414 - Streichert - Geotechnical Report**

2022-567

Councillor Ingles

Councillor Wery

WHEREAS Subdivision Application #4175-21-8414 was conditionally approved on August 18, 2021, with condition #3 of Resolution #2021-349 requiring the applicant to provide a geotechnical report including information on the soil conditions, the groundwater level and the engineer's opinion on the maximum excavation depth for buildings on the newly created lot; AND WHEREAS the applicant provided a geotechnical report prepared by ENG-Tech Consulting Limited, dated August 2022, having been reviewed by the municipal engineer, the later recommending acceptance of the report;

BE IT RESOLVED THAT the RM of Ste. Anne adopt the recommendations of the geotechnical report.

**CARRIED**

**Development Permit #152-22 - Adult Living Group Home - 174 Proulx Blvd.**

2022-568

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT Permit #152-22, for a Group Home at 174 Proulx Boulevard be approved as presented to Council and subject to the following conditions:

1. That Conditional Use Permit #10-22 is null and void;
2. That the applicant follow the "Group Home" provisions of the Zoning By-Law;
3. That the applicant maintain a valid license from the Province of Manitoba, as required; and
4. That the applicant conform to Building Code Standards, as required.

**CARRIED**

**BY-LAWS**

**By-Law #2022-10 - Development Plan Amendment - PPM Developments - 1st Reading**

2022-569

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT By-Law #10-2022, being a by-law to re-designate all that portion of Lot 1 and Lot 2 of Plan 55019, currently designated Agricultural Mixed-Use Area, from Rural Mixed-Use Area to Rural Residential Area, be given first reading.

**CARRIED**

**By-Law #2022-11 - Zoning By-Law Amendment - PPM Developments - 1st Reading**

2022-570

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED THAT By-Law #11-2022, being a by-law to re-zone all that portion of Lot 1 and Lot 2 of Plan 55019, currently zoned Rural Mixed Zone, from Rural Mixed Zone to Rural Residential Zone, be given first reading.

**CARRIED**

**By-Law #2022-12 - Development Plan Amendment - Kleefeld Developments Ltd. - 1st Reading**

2022-571

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT By-Law #12-2022, being a by-law to re-designate the area of land described as NW and NE 22-8-7E, namely Roll #'s 89900.000, 89200.000, 89100.000, 89150.000 and 88950.000, from Agricultural Mixed-Use Area to Rural Residential Area, be given first reading.

**CARRIED**

**By-Law #2022-13 - Zoning By-Law Amendment - Kleefeld Developments Ltd. - 1st Reading**

2022-572

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT By-Law #13-2022, being a by-law to re-zone the area of land described as NW and NE 22-8-7E, namely Roll #'s 89900.000, 89200.000, 89100.000, 89150.000 and 88950.000, from Rural Mixed Zone and Commercial Recreational Zone to Rural Residential 5 Zone, be given first reading.

**CARRIED**

**By-Law #2022-14 - Development Plan Amendment - Deer Lane Project - 1st Reading**

2022-573

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED THAT By-Law #14-2022, being a by-law to re-designate NW 21-7-8E from Rural Natural Area to Rural Residential Area, be given first reading.

**CARRIED**

**By-Law #2022-15 - Zoning By-Law Amendment - Deer Lane Project - 1st Reading**

2022-574

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT By-Law #15-2022, being a by-law to re-zone NW 21-7-8E from Natural Environment Zone to Rural Residential 5 Zone, be given first reading.

**CARRIED**

At 10:40 am, Development Officer Irina Poplavski left the meeting.

**By-law #2022-16 - Mitigation and Preparedness Program Reserve Fund - 1st Reading**

2022-575

Councillor Wery

Councillor Ingles

BE IT RESOLVED THAT By-Law #2022-16, being a by-law to create a specific purpose reserve fund for the Mitigation and Preparedness Program funds, be given first reading.

**CARRIED**

**DEPARTMENT MANAGER REPORTS**

**Richer Fire Chief's Monthly Reports**

Received as information.

**Steinbach Fire Reports**

Received as information.

**COMMITTEE REPORTS & MINUTES**

**Committee of the Whole Meeting - December 6, 2022**

2022-576

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT the December 6, 2022, Committee of the Whole meeting minutes be adopted as circulated.

**CARRIED**

**Province of Manitoba Service Delivery Improvement Request - Res. #CotW-2022-87**

2022-577

Councillor Ingles

Councillor Normandeau

WHEREAS Municipalities work closely with various Provincial departments on matters including, but not limited to, drainage, road works, weed and pest control, assessments, land-use planning, etc.;

AND WHEREAS it is critical for Municipalities to consult with Provincial experts, to request information or guidance, and also to obtain various permissions required in order to advance a file or carry on with the issue at hand;

AND WHEREAS significant delays in responding to inquiries or in processing requests, in addition to frequent errors or inconsistent messaging, have been felt over the recent past, leading to delayed or even cancelled municipal infrastructure projects, subdivision, lack of assessments and taxation, rebates, grants, financial assistance, etc.;

AND WHEREAS these delays can result in costly outcomes for not only the Municipalities, but the landowners, residents, the environment and the Province itself;

BE IT RESOLVED THAT Council request the AMM Lobby the Province of Manitoba to review and improve its internal departmental processes, and ensure adequate department staff numbers and training, in order to improve quality and consistency of services provided, and to reduce delays in response times.

**CARRIED**

**Policy #07-ADMIN - Promotional Items Policy**

2022-578

Councillor Eros

Councillor Normandeau

WHEREAS Committee of the Whole Resolution #CotW-2022-88 resolved to amend Policy #07-ADMIN regarding Council and new full-time permanent staff entitlements;

AND WHEREAS the requested amendments have been made and presented to Council;

BE IT RESOLVED THAT Council adopt the revised Policy #07-ADMIN as presented.

**CARRIED**

**LUD Committee Minutes - December 7, 2022**

2022-579

Councillor Wery

Councillor Eros

BE IT RESOLVED THAT the December 7, 2022, LUD of Richer Committee meeting minutes, be received as presented.

**CARRIED**

**NOTICE OF MOTION / PETITIONS – None.**

**CONSENT AGENDA**

2022-580

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the consent agenda consisting of the following 7 items be adopted as circulated:

AMM - Various Correspondence

AMM-Western Financial Group - Employee Benefits 2023 Renewal

FCM - Various Correspondence

Statistics Canada - Census Release #7

Canadian Public Works Association

Multi-Material Stewardship Manitoba

Eastman Tourism - Updates

CleanFarms

**CARRIED**

At 10:48 am, Council recessed until 11:00 am. Development Officer Irina Poplavski joined the meeting at this time.

**HEARINGS - 11:00 am**

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Planning Act have been met for all Hearings on the December 14, 2022, Council Meeting Agenda.

**IN HEARING - Variation Order #14-22 - Site Area & Site Width Variation - Penner**

2022-581

Councillor Eros

Councillor Waczko

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Variation Order #14-22 to vary the site area and site width requirement for the residual lot of Subdivision File #4175-21-8514, being part of River Lot 64 in the Parish of Ste. Anne, in an area zoned Rural Mixed, at 11:04 am.

**CARRIED**

The applicant, Willi Penner, was not in attendance.

No presentations from members of the public were received.

**OUT OF HEARING - Variation Order #14-22 - Site Area & Site Width Variation - Penner**

2022-582

Councillor Wery

Councillor Ingles

BE IT RESOLVED THAT the Hearing for Variation Order #14-22 be closed at 11:07 am and that this meeting reconvene into regular session.

**CARRIED**

**IN HEARING - Variation Order #15-22 - Storage Shed - LUD of Richer**

2022-583

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing at 11:07 am for Variation Order #15-22 to reduce the minimum rear yard setback from 25 feet to approx. 10 feet for proposed storage shed at 136-142 Dawson Road, NW 16-8-8E in an area zoned part General Commercial and part Residential General.

**CARRIED**

Comments from Provincial Department Manitoba Transportation and Infrastructure were received previously a permit is not required.

The applicant, the Local Urban District of Richer, made a presentation in favour of the proposal by their Resolution #LUD-2022-110.

No other presentations from members of the public were received.

**OUT OF HEARING - Variation Order #15-22 - Storage Shed - LUD of Richer**

2022-584

Councillor Wery

Councillor Ingles

BE IT RESOLVED THAT the Hearing for Variation Order #15-22 be closed at 11:08 am and that this meeting reconvene into regular session.

**CARRIED**

**IN HEARING - Conditional Use#20-22 - Rail Car Storage - Morin**

2022-585

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing at 11:09 am for Conditional Use #20-22 to allow a rail car storage container, proposed under permit #149-22, to be used for personal storage, at 47064 A & B Road 40E, SE 34-8-7E in an area zoned Rural Mixed & Rural Residential 5.

**CARRIED**

The applicant, Donald Morin, was not in attendance.

Alexander Streichert made a presentation in favour of the proposal.

No other members of the public made presentations regarding the proposal.

**OUT OF HEARING- Conditional Use #20-22 - Rail Car Storage - Morin**

2022-586

Councillor Wery

Councillor Ingles

BE IT RESOLVED THAT the Hearing for Conditional Use #20-22 be closed at 11:11 am and that this meeting reconvene into regular session.

**CARRIED**

**Variation Order #14-22 - Site Area & Site Width Variation - Penner**

2022-587

Councillor Wery

Councillor Eros

WHEREAS a Public Hearing was held for Variation Order #14-22 to vary the minimum site area requirement from 40 acres to 27.73 acres and the minimum site width requirement from 600 feet to 345 feet in order to use the Residual property of Subdivision File #4175-21-8514 for agricultural activities;

BE IT RESOLVED THAT Variation Order #14-22 be approved.

**CARRIED**

**Hearing Decision - Variation Order #15-22 - Storage Shed - LUD of Richer**

2022-588

Councillor Wery

Councillor Sarrasin

WHEREAS a Public Hearing was held for Variation Order #15-22 to vary the rear yard setback requirement from 25 feet to approx. 10 feet for a storage shed at 136-142 Dawson Road in the LUD of Richer;

BE IT RESOLVED THAT Variation Order #15-22 be approved.

**CARRIED**



**Hearing Decision - Conditional Use #20-22 - Rail Car Storage - Morin**

2022-589

Councillor Normandeau

Councillor Eros

WHEREAS a Public Hearing was held for Conditional Use Order #20-22 to locate a rail car storage container, as proposed under Permit #149-22, onto 47064 A & B Road 40E, SE 34-8-7E;

BE IT RESOLVED THAT Conditional Use Order #20-22 be approved;

BE IT FURTHER RESOLVED THAT associated Permit #149-22 be approved.

**CARRIED**

At 11:12 am, Development Officer Irina Poplavski left the meeting.

**IN CAMERA**

2022-590

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT Council move In Camera at 11:13 am, to discuss By-law Enforcement Matters and Matters in Preliminary Stages under Section 152(3) of *The Municipal Act*.

**CARRIED**

**OUT OF CAMERA**

2022-591

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT this meeting reconvene into regular session at 11:33 am, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**ADJOURNMENT**

2022-592

Councillor Ingles

Councillor Wery

BE IT RESOLVED THAT this regular meeting be adjourned at 11:33 am.

**CARRIED**

**NEXT MEETING(s)**

Regular Day Meeting

January 11, 2023 @ 9:00 am

Regular Evening Meeting

January 25, 2023 @ 6:00 pm



Richard Pelletier  
Reeve



Mike McLennan  
Chief Administrative Officer

