



STE. ANNE MUNICIPALITY

Council Meeting Minutes April 24, 2024 - 06:00 PM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on April 24, 2024.

CALL TO ORDER 6:00 PM

Reeve Richard Pelletier called the meeting to order at 6:01 pm, by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene, and the birthplace of the Métis Nation.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
PATRICK STOLWYK, WARD 3	via phone	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5		X
RANDY EROS, WARD 6	X	

Also in attendance were:

Chief Administrative Officer, Mike McLennan
Legislative Officer, Nadine Vielfaure

ADOPTION OF AGENDA

2024-150

Councillor Normandeau

Councillor Waczko

BE IT RESOLVED THAT the agenda for the April 24, 2024, regular meeting be adopted as circulated.

CARRIED

ADOPTION OF MINUTES

2024-151

Councillor Eros

Councillor Ingles

WHEREAS Resolution #2024-144 granting conditional approval to Subdivision File #4175-23-8893 included as condition #5 that a \$375 administration fee be required;

AND WHEREAS upon further review, the fees that should have been imposed on this single lot subdivision should have only been \$150 in accordance with the Municipal Fees and Charges By-law;

AND WHEREAS administration has adjusted Resolution #2024-144 to reflect the corrected amount in the draft minutes of the April 10, 2024 meeting of Council;

BE IT RESOLVED THAT the April 10, 2024, regular meeting minutes be adopted as corrected.

CARRIED

FINANCE

At 6:04 pm, Councillor Stolwyk joined the meeting in person.

Cheque Listing

2024-152

Councillor Normandeau

Councillor Eros

BE IT RESOLVED THAT the following cheques & EFT payments numbered #20240475 – #20240526 (inclusive) in the amount of \$103,133.21 be approved for payment.

CARRIED

MUNICIPAL DELEGATE REPORTS

Northeast Red Watershed District - Councillor Brad Ingles

2024-153

Councillor Ingles

Councillor Stolwyk

WHEREAS the province of Manitoba owns drainage infrastructure in numerous locations throughout the province of Manitoba; and

WHEREAS the province of Manitoba is responsible for the maintenance and upkeep of these drainage infrastructures; and.

WHEREAS the lack of continuous maintenance of these drainage systems leads to a back up or bottleneck of flowing waters; and

WHEREAS each municipality, where provincial drainage infrastructure is located, is dependant on these drainage infrastructure systems for the efficient and continuous operation of municipal drainage systems that flow into the provincial drainage infrastructures;

BE IT RESOLVED THAT the AMM be requested to lobby the Government of Manitoba to ensure that the provincially owned drainage infrastructure systems be continuously maintained and updated in a manner that allows for the continuous and efficient flow of spring run-off and rain waters to flow from municipal drainage systems into and through provincial drainage systems.

CARRIED

UNFINISHED BUSINESS – None.

NOTICE OF MOTION / PETITIONS – None.

COMMITTEE MINUTES AND MATTERS – None.

DELEGATION(S) – None.

HEARINGS - Planning

Tabled until the scheduled Hearing time.

HEARINGS - Financial Plan

Tabled until the scheduled Hearing time.

DEPARTMENT MANAGER REPORTS – None.

BY-LAWS

By-law #2024-08 - 2024 Tax Levy By-law & Financial Plan - 2nd Reading

Tabled until after the Financial Plan Hearing.

By-law #2024-08 - 2024 Tax Levy By-law & Financial - 3rd Reading

Tabled until after the Financial Plan Hearing.

Road Closing By-law #2024-04

2024-154

Councillor Normandeau

Councillor Eros

WHEREAS Council gave first reading to Road Closing By-law #2024-04 on March 13, 2024, by passing Resolution #2024-102;

AND WHEREAS, upon circulation of the Notice of Public Hearing in accordance with Section 290 of the Municipal Act, comments were received from the MB Planning department resulting in changes being required to the by-law which would increase the associated costs with the enactment of this Road Closing By-law;

BE IT RESOLVED THAT Council resolve not to proceed with the enactment of Road Closing By-law #2024-04, but rather leave this segment of road as an undeveloped road allowance under the care and control of the Municipality;

BE IT FURTHER RESOLVED THAT Council has no intention of allowing this segment of roadway to ever be developed as this land is unsuitable, serves for public drainage, and would otherwise create a safety hazard by creating a through-road to the TransCanada Highway through a residential area.

CARRIED

NEW BUSINESS

Province of Manitoba - Bulletin #2024-10, 12-13

Received as information.

2024 Convocation Attendance

Tabled.

Bi-pole Community Development Initiative - Final Reporting and Correspondence

Administration is instructed to draft a By-law to repeal the By-law originally creating the Bi-Pole CDI Reserve Fund, once all amounts have been spent from this Reserve Fund.

La Coulee Crown Lands Application - Status Update

Administration instructed to send invitations to appropriate stakeholders to meet with Council regarding this matter.

TC Energy - Funding Application Approved for First Responder Equipment

Received as information.

Intermunicipal Clean-up - Road 48E/Fireguard 13

2024-155

Councillor Eros

Councillor Stolwyk

WHEREAS the RM of Reynolds offers a fundraising program for its community organizations where the approved group cleans litter along an assigned municipal road, with the RM of Reynolds donating \$100/km cleaned;

AND WHEREAS the RM of Reynolds has requested the RM of Ste. Anne contribute \$100, being 50% of the total amount granted to a community group for their clean-up of 2kms along intermunicipal Road 48E/Fireguard 13;

BE IT RESOLVED THAT Council agree to pay the RM of Reynolds \$100.00 from our Green Fund for this fundraising program supporting our communities and helping the environment as described above.

CARRIED

HEARINGS - 6:30 pm

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Planning Act have been met for all Hearings on the April 24, 2024, Council Meeting Agenda.

Conditional Use #05-24 - Detached Secondary Suite - Loewen

2024-156

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Conditional Use #05-24 to allow for an existing Detached Secondary Suite at 38110 Road 38E, NE 17-07-07E, in an area zoned Agriculture, at 6:31 pm.

CARRIED

The applicant, Ben Loewen, was not in attendance.

The RM of La Broquerie's Fire Chief has expressed no concerns regarding this application.

No presentations from members of the public were received.

OUT OF HEARING - CU #05-24 - 2nd Dwelling Unit - Loewen

2024-157

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT the Hearing for Conditional Use #05-24 be closed and that this meeting reconvene into regular session at 6:33 pm.

CARRIED

Variation Order #06-24 - SD#4175-23-8927 - Edward & Katarina Garrecht

2024-158

Councillor Stolwyk

Councillor Normandeau

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Variation Order Use #06-24, to vary the minimum site area requirement for Proposed Lot 1 from 80 acres to 64.31 acres, as a condition of Subdivision File #4175-23-8927, at 37155 Road 38N; SE 17-07-07E in an area zoned Agriculture, at 6:34 pm.

CARRIED

The applicant, Edward & Katarina Garrecht, were in attendance virtually.

No presentations from members of the public were received.

OUT OF HEARING - VO #06-24 - SD#4175-23-8927 - Edward & Katarina Garrecht

2024-159

Councillor Eros

Councillor Stolwyk

BE IT RESOLVED THAT the Hearing for Variation Order #06-24 be closed and that this meeting reconvene into regular session at 6:35 pm.

CARRIED

HEARINGS DECISIONS

Hearing Decision - CU #05-24 - 2nd Dwelling Unit - Loewen

2024-160

Councillor Normandeau

Councillor Stolwyk

WHEREAS a Public Hearing was held for Conditional Use #05-24 to allow for an existing Detached Secondary Suite on a 40-acre property, at 38110 Road 38E, NE 17-07-07E, in an area zoned Agriculture;

BE IT RESOLVED that Conditional Use Order #05-24 be conditionally approved by following conditions:

1. The developer is responsible for finalizing and bringing both the main dwelling and secondary dwelling into compliance with the zoning bylaw, to the satisfaction of the Designated Officer, if applicable.
2. The developer is responsible for meeting all federal and provincial regulatory requirements, including those for water and wastewater servicing.

CARRIED

Hearing Decision - VO #06-24 - SD#4175-23-8927 - Edward & Katarina Garrecht

2024-161

Councillor Eros

Councillor Stolwyk

WHEREAS Resolution #2024-83 conditionally approved Subdivision File #4175-23-8927, which proposes to subdivide a 16.31-acre farmstead from the 80.62-acre parcel held under CT #2615928/1 in an area zoned Agriculture;

AND WHEREAS a Public Hearing was held for Variation Order #06-24 to vary the minimum site area requirement from 80-acres to 64.31-acres for proposed Lot 1, as a condition of Subdivision File #4175-23-8927;

BE IT RESOLVED THAT Variation Order #06-24 be approved.

CARRIED

NEW BUSINESS (Continued)

Municipal Accessibility Policy - Customer Service and Employment Standards

2024-162

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT Council adopt the Customer Service and Employment Standards Policy, the Individualized Accommodation Plan Policy, and the revised Accessibility Plan as presented, being a part of the Municipality's Accessibility Policy.

CARRIED

PLANNING & DEVELOPMENT

Subdivision #4175-24-8939 - Bluestem Development

Tabled until additional information can be obtained.

Development Agreement - Conditional Use Order #09-23 & Variation Order #13-23

2024-163

Councillor Ingles

Councillor Eros

WHEREAS Conditional Use Order #09-23, to allow a "Rail Car Storage Container", and Variation Use Order #13-23, to vary the minimum site area requirement from 10 acres to 6.82 acres to accommodate said container on Lot 2&3, Block 1&2, Plan 16778; NE ¼ 15-08-07 EPM were approved on August 23, 2023, by Resolution #2023-433, subject to conditions, including entering into a development agreement; and

WHEREAS the draft development agreement has been reviewed and signed by the Developer, and presented to Council for review;

BE IT RESOLVED that the development agreement be approved as presented;

BE IT FURTHER RESOLVED that the Reeve and Chief Administrative Officer be authorized to sign and execute the agreement.

CARRIED

RM of Tache- Subdivision #4194-24-8963

Received as information.

RM of Hanover - By-law 2573-24 - ZBL Amendment

Received as information.

CONSENT AGENDA

2024-164

Councillor Normandeau

Councillor Stolwyk

BE IT RESOLVED THAT the consent agenda consisting of the following 14 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Manitoba Emergency Measures Organization - Quarterly Newsletter

Richer Community Club & Richer Recreation Committee - Meeting Minutes

Manitoba Municipal Administrators

Steinbach Online - Town of Ste. Anne Annexation Plans

Earth Day Canada

Province of Manitoba - News Release - 2025 Tax Credit for Homeowners

Brandon Neighbourhood Renewal Corporation - Indigenous Advisory Board 2024

Hudson Bay Route Association - AGM

Seine Rat Roseau Watershed District - Minutes

Musee Dawson Trail Museum - Spring Tea

ClimateWest - Newsletter

Ici-Radio-Canada - AMBM's New Members (en francais)

CARRIED

At 6:54 pm, Council recessed until 7:00 pm.

HEARINGS - 7:00 pm

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Municipal Act have been met for the Financial Plan Public Hearing.

Financial Plan Public Hearing

2024-165

Councillor Stolwyk

Councillor Waczko

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing at 7:00 pm, for the 2024 Financial Plan.

CARRIED

Chief Administrative Officer Mike McLennan presented the 2024 Municipal Financial Plan.

No presentations from members of the public were received.

OUT OF HEARING - Financial Plan

2024-166

Councillor Eros

Councillor Waczko

BE IT RESOLVED THAT the Hearing for the 2024 Financial Plan be closed at 7:24 pm, and that this meeting reconvene into regular session.

CARRIED

BY-LAWS

By-law #2024-08 - 2024 Tax Levy By-law & Financial

2024-167

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT By-Law #2024-08, being the 2024 Tax Levy and Financial Plan By-law, be given second reading.

CARRIED

By-law #2024-08 - 2024 Tax Levy By-law & Financial

2024-168

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT By-Law #2024-08, being the 2024 Tax Levy and Financial Plan By-law, be given third and final reading.

COUNCIL MEMBER	IN FAVOUR	OPPOSED	ABSTAIN	ABSENT
RICHARD PELLETIER, REEVE	X			
SARAH NORMANDEAU, WARD 1	X			
KYLE WACZKO, WARD 2	X			
PATRICK STOLWYK, WARD 3	X			
BRAD INGLES, WARD 4	X			
ROBERT SARRASIN, WARD 5				X
RANDY EROS, WARD 6	X			

CARRIED

IN CAMERA

2024-169

Councillor Normandeau

Councillor Waczko

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 7:26 pm, to discuss Personnel Matters, By-law Enforcement Matters, and Matters in Preliminary Stages under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2024-170

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT this meeting reconvene into regular session at 7:44 pm, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Personnel Matters

2024-171

Councillor Eros

Councillor Normandeau

WHEREAS upcoming staffing changes and limited 2024 budget have required adjustments to 2024 staffing plans;

BE IT RESOLVED THAT Council authorize a term, full-time Financial Administrative Assistant position to be created, starting no earlier than June 2024 and ending no later than June 2026.

CARRIED

Kropp Road Allowance Correction

2024-172

Councillor Normandeau

Councillor Eros

WHEREAS Kropp Road is partially located on privately owned lands, and partially located on a Lot owned by the RM of Ste. Anne;

AND WHEREAS it is in the best interest of the Municipality to legally own the lands where a public road is located;

AND WHEREAS it is in the best interest of the Municipality to formally designate Kropp Road as an Open Public Road, registered with Land Titles as a Government Road Allowance;

BE IT RESOLVED THAT Chief Administrative Officer Mike McLennan, along with those appointed by the CAO to administer this matter, be authorized to take the necessary steps, within the parameters discussed In Camera, in order to bring all lands used as the public road named Kropp Road and associated existing ditches, under municipal jurisdiction as an Open Public Road;

BE IT FURTHER RESOLVED THAT the above authorization includes incurring legal and surveying fees among other expenses, as well as entering into various discussions and negotiations with stakeholders, among other actions that may be required to achieve this goal;

BE IT FURTHER RESOLVED THAT any formal agreements required to conclude this matter will need to be ratified by formal Resolution of Council or other means, such as the enactment of a Road Opening Bylaw.

CARRIED

ADJOURNMENT

2024-173

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT this regular meeting be adjourned at 7:44 pm.

CARRIED

NEXT MEETING(s)

Regular Day Meeting

Regular Evening Meeting

May 8, 2024 @ 9:00 am

May 22, 2024 @ 6:00 pm



Richard Pelletier
Reeve



Mike McLennan
Chief Administrative Officer