



Council Meeting Minutes
November 13, 2024 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road, Ste. Anne, MB, on November 13, 2024.

CALL TO ORDER 9:00 AM

Reeve Richard Pelletier called the meeting to order at 9:00 am, by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2		X
PATRICK STOLWYK, WARD 3	X	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:
Chief Administrative Officer, Mike McLennan
Legislative Officer, Nadine Vielfaure

ADOPTION OF AGENDA

2024-486
Councillor Normandeau
Councillor Ingles
BE IT RESOLVED THAT the agenda for the November 13, 2024, regular meeting be adopted as amended and circulated.
CARRIED

ADOPTION OF MINUTES

2024-487
Councillor Sarrasin
Councillor Normandeau
BE IT RESOLVED THAT the October 23, 2024, regular meeting minutes be adopted as circulated.
CARRIED

FINANCE

Cheque Listing

2024-488

Councillor Eros

Councillor Stolwyk

BE IT RESOLVED THAT the following cheques numbered #20241207 - #20241257 and EFT's numbered #20240149 - #20240215 (inclusive) in the amount of \$3,021,301.91 be approved for payment.

CARRIED

Financial Statements

2024-489

Councillor Eros

Councillor Stolwyk

BE IT RESOLVED THAT the Financial Statement for the period ending October 31, 2024, be approved and adopted as presented.

CARRIED

2024 Grants - Fall Intake Submissions

2024-490

Councillor Ingles

Councillor Eros

WHEREAS a call was made for Fall Grant Applications to be submitted in according with Municipal policies, with submissions having been presented to Council for consideration;
BE IT RESOLVED THAT Council supports the following organizations with a grant/sponsorship as outlined below:

Accueil Kateri	\$500
Operation Red Nose	\$500

BE IT FURTHER RESOLVED THAT the Seine River Services for Seniors' requests for funding be tabled as part of the 2025 Spring allocation review;
BE IT FURTHER RESOLVED THAT Council waive the audit requirement for the Accueil Kateri who will have received a total of \$10,500 in 2024 from the RM of Ste. Anne.

CARRIED

Municipal Credit Card Temporary Limit Change

2024-491

Councillor Sarrasin

Councillor Ingles

WHEREAS the municipal credit card distributions will be changing for a temporary period of time, resulting in a need for temporary adjustments to be made to ensure business continuity;
BE IT RESOLVED THAT the authorized credit limit on the credit card held by the Operations Manager be increased to \$8,000.00 until such a time as the regular credit card distributions can be returned to their current status.

CARRIED

2024 Tax Sale Final Report

Received as Information.

MUNICIPAL DELEGATE REPORTS

CDEM AGM - October 24th, 2024 - Councillor Sarrasin

Eco-West AGM - October 24th, 2024 - Councillor Sarrasin

Town of Ste. Anne Annexation Open House - November 4, 2024

Seine Rat Roseau Watershed District - Annual Organizational Meeting - November 4, 2024

RM of St. Clements - Sio Silica Meeting - November 5, 2024 - Reeve Pelletier

Remembrance Day Ceremony - Ste. Anne Parish - Reeve Pelletier

UNFINISHED BUSINESS – None.

NOTICE OF MOTION / PETITIONS – None.

COMMITTEE MINUTES AND MATTERS

Local Urban District of Richer Committee Meeting - Minutes of November 6, 2024

2024-492

Councillor Sarrasin

Councillor Stolwyk

BE IT RESOLVED THAT the November 6, 2024, LUD of Richer Committee meeting minutes be received as presented.

CARRIED

2024 Grants - Fall Intake Submissions

2024-493

Councillor Sarrasin

Councillor Normandeau

WHEREAS Council of the RM of Ste. Anne entrusted the LUD of Richer Committee to allocate \$70,000 to organizations serving the LUD area;

AND WHEREAS \$65,000 of this amount was allocated in June 2024, leaving \$5,000 to be allocated in 2024 with only one new request having been received;

AND WHEREAS the LUD of Richer Committee, with their Resolution #LUD-2024-90, recommends Council approve the following grant allocations:

- Dawson Trail Museum - \$1,000
- Richer Recreation Committee - Programming - \$2,500
- Richer Young at Hearts Club - \$1,000
- Richer Metis Local - \$500

BE IT RESOLVED THAT Council approve the above final LUD Grant allocations for 2024.

CARRIED

Crosswalk - Richer School Location

2024-494

Councillor Sarrasin

Councillor Ingles

WHEREAS the LUD of Richer Committee identified a need to install a crosswalk in the vicinity of the Richer School to improve pedestrian safety;

AND WHEREAS the Province of Manitoba declined the Municipality's request to have them install the crosswalk at this location, being within their jurisdiction;

AND WHEREAS the subsequent request to cost share with the Seine River School Division has also been declined;

AND WHEREAS the LUD of Richer Committee resolution #LUD-2024-92 recommend Council authorize Administration and the Operations Manager to proceed with the installation of this solar powered illuminated crosswalk in the vicinity of the Richer School across Dawson Road with the LUD of Richer, funding the entire project within the provision established in the 2024 Financial Plan, to be carried over to the 2025 Financial Plan, including but not limited to the required permit applications, sidewalk construction, and line painting;

BE IT RESOLVED THAT Council accepts the quotation as submitted from Airmaster Signs for a solar illuminated crosswalk package (#600145), dated October 2, 2024, for \$7,355.97, plus taxes, as presented and authorizes administration and the Operations Manager to have all works to be completed and costs to be paid to complete this project;

CARRIED

DELEGATION(S) – None.

DEPARTMENT MANAGER REPORTS

Update on Cloud Permit Planning Module Integration
Received as information.

Richer Fire Department - Chief's Report
Received as information.

BY-LAWS

By-law #13-2020 - Council Code of Conduct - Annual Review
2024-495
Councillor Stolwyk
Councillor Normandeau
WHEREAS Section 12 of the Council Code of Conduct By-law #13-2020 states that this by-law must be reviewed annually;
BE IT RESOLVED THAT Council confirm By-law #13-2020 as originally enacted.
CARRIED

Noise By-law #2024-02 - Engine Retarder Breaks - Third Reading
2024-496
Councillor Stolwyk
Councillor Ingles
BE IT RESOLVED THAT By-Law #2024-02, being the Noise By-law with update for engine retarder break restrictions in the vicinity of the LUD of Richer, be given third and final reading.

COUNCIL MEMBER	IN FAVOUR	OPPOSED	ABSTAIN	ABSENT
RICHARD PELLETIER, REEVE	X			
SARAH NORMANDEAU, WARD 1	X			
KYLE WACZKO, WARD 2				X
PATRICK STOLWYK, WARD 3	X			
BRAD INGLES, WARD 4	X			
ROBERT SARRASIN, WARD 5	X			
RANDY EROS, WARD 6	X			

CARRIED

NEW BUSINESS

2025 Meeting Schedule
2024-497
Councillor Stolwyk
Councillor Eros
BE IT RESOLVED THAT Council adopt the 2025 Regular, Local Urban District of Richer Committee, and Committee of the Whole meeting schedule as presented.
CARRIED

Interdepartmental Funding Policy #15-Admin - Revised Schedule 'A'
Tabled to Committee of the Whole meeting.

AMM - Local Government Awareness Week
2024-498
Councillor Eros
Councillor Stolwyk
WHEREAS community participation in municipal elections is important; and
WHEREAS community involvement in local government decision-making is essential to a healthy democratic system; and
WHEREAS community understanding of municipal government operations and the services it provides is of primary importance to meaningful participation at the local level;

BE IT RESOLVED THAT Council of the RM of Ste. Anne proclaims the week of November 24 to 30, 2024, to be Local Government Awareness Week.

CARRIED

Association of Manitoba Bilingual Municipalities - 3M Transition - Update

Received as information.

Travel Manitoba - Agritourism Corridor

Received as information.

GRO Grant

2024-499

Councillor Eros

Councillor Ingles

WHEREAS the Manitoba Growth, Renewal and Opportunities for Municipalities (Manitoba GRO) program has launch offering grants to Municipalities under the key themes of Renewal, Innovation and Climate Resiliency, including fire equipment and active transportation/recreational infrastructure, and is accepting application until November 15th, 2024;

AND WHEREAS Administration has identified two projects that would fall within the scope of this program;

BE IT RESOLVED THAT Council authorize administration to submit a primary application for the replacement of the pumper truck utilized by the Giroux Fire Department;

BE IT FURTHER RESOLVED THAT Council authorize a secondary application for the further development of the active transportation trail system in the La Coulee area.

CARRIED

PLANNING & DEVELOPMENT

Development Agreement - Subdivision #4175-23-8893

2024-500

Councillor Sarrasin

Councillor Normandeau

WHEREAS Subdivision #4175-23-8893 Report to Council proposing to subdivide a 4.13-parcel with no current dwelling unit onsite from CT# 2585624/1, and consolidating the residual land with the adjacent parcel to the north (CT# 2585626/1) on SE 07-07-07E was conditionally approved on April 10, 2024, by Resolution #2024-144, subject to conditions, including entering into a development agreement; and

WHEREAS the draft development agreement has been reviewed and signed by the Developer,

BE IT RESOLVED that the development agreement be approved as presented;

BE IT FURTHER RESOLVED that the Reeve and Chief Administrative Officer be authorized to sign and execute the agreement.

CARRIED

Development Agreement - Trail Expansion Request- Marc Belcourt - RM Report

2024-501

Councillor Sarrasin

Councillor Ingles

WHEREAS based on Resolution #2023-621, Council requested a development agreement for the expansion of the dog mushing trails network on undeveloped municipal road allowances on a portion of 47E for the property owner at 46123 Hwy 1E, Lot B Plan 10354, SE 23-8-8E;

AND WHEREAS the draft development agreement has been reviewed and signed by the Developer;

BE IT RESOLVED THAT the development agreement be approved as presented;

BE IT FURTHER RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to sign and execute the agreement.

CARRIED

RM of La Broquerie - Notice of Hearing - Development Plan & Zoning By-law Amendments

Received as information.

CONSENT AGENDA

2024-502

Councillor Sarrasin

Councillor Stolwyk

BE IT RESOLVED THAT the consent agenda consisting of the following 17 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Eco-Ouest

ClimateWest

CBC News Article

Earth Day Canada

Seine River School Division

Steinbachonline.com - Various Articles

Manitoba Association of Watersheds

Manitoba Sustainable Energy Association (ManSea)

Prime Minister's Awards 2025 Nominations

The Carillon - Richer 4-Way Stop

Red River Basin Commission

Communities in Bloom

Southeast Cancer Support Services

Age Friendly Manitoba Community Engagement Event - Minutes

Manitoba Accessibility Office

CARRIED

At 9:52 am, Council recessed until 10:00 am.

2025 BOARD OF REVISION HEARING - 10:00 AM

2024-503

Councillor Sarrasin

Councillor Stolwyk

BE IT RESOLVED THAT Council recess this regular meeting at 9:57 am, in order to sit as the Board of Revisions to hear assessment appeals submitted to the Board in accordance with the Municipal Assessment Act.

CARRIED

IN HEARING - Board of Revision - Roll #88500.294 - GOSCKE

BOR-2024-01

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT the Board of Revision go into Public Hearing to hear the application for revision for Roll #88500.294 to review the assessed value under the authority of the Municipal Assessment Act.

CARRIED

The applicant, Edward Goscke, and their representative, Ernie Hawrysh, were sworn-in and/or affirmed and made a presentation to the Board regarding this appeal.

The Assessment Officers, Marc Connelly and Chad Dearborn, were sworn-in and/or affirmed and made a presentation to the Board regarding the appeal.

No other members of the public made presentations regarding the proposal.

OUT OF HEARING - Board of Revision - Roll #88500.294 - GOSCKE

BOR-2024-02

Councillor Stolwyk

Councillor Sarrasin

BE IT RESOLVED THAT the Board of Revision Hearing for Roll #88500.294 to consider the assessed value be closed at 10:48 am.

CARRIED

IN HEARING - Board of Revision - Roll #91610.000 - CANCELLED

IN HEARING - Board of Revision - Roll #147500.000 - CANCELLED

Board of Revision Order for Roll #88500.294 - GOSCKE

BOR-2024-03

Councillor Sarrasin

Councillor Ingles

WHEREAS a Public Hearing was held by the Board of Revision for an assessment appeal regarding the assessed value for Roll #88500.294;

BE IT RESOLVED THAT the assessment changed on Roll #88500.294 from \$380,000 to \$368,000

CARRIED

Board of Revision - ADJOURNMENT

BOR-2024-04

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT this Board of Revision meeting be adjourned at 11:00 am and that Council reconvene into regular session.

CARRIED

Council recessed from 11:01 am until 11:05 am.

HEARINGS - 10:00 am

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Planning Act have been met for all Hearings on the November 13, 2024, Council Meeting Agenda.

Variation Order # 20-24 - Vary front yard setback - Philipp Peterson

2024-504

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Variation Order #20-24 to vary the minimum front yard setback requirement from 125 feet to 40 feet for the construction of a dwelling unit and attached garage at NW 28-7-8E in an area zoned Rural Natural Area, at 11:05 am.

CARRIED

The applicant, Philipp Peterson, was not in attendance.

No presentations from members of the public were received.

OUT OF HEARING - VO #20-24 - Vary front yard setback - Philipp Peterson

2024-505

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT the Hearing for Variation Order #20-24 be closed and that this meeting reconvene into regular session at 11:09 am.

CARRIED

Variation Order #21-24 - Varying setbacks - Waldemar Beitler

2024-506

Councillor Normandeau

Councillor Stolwyk

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Variation Order #21-24 to vary the following bulk requirement as a condition of Subdivision File #4175-24- 8972, approving Resolution #2024-322,
Proposed Lot 1:

- a) Minimum Front yard setback for existing Dwelling Unit from 125 feet to 57.15 feet.
- b) Minimum East side setback for existing Detached Garage from 25 feet to 23.05 feet.

Residual Lot:

- a) Minimum site area from 80 acres to 20.4 acres
- b) Minimum site width requirement from 1000 feet to 369.16 feet
- c) Minimum front yard setback requirement for existing Shed from 125 feet to 69.15 feet
- d) Minimum west side setback requirement for existing Shed from 25 feet to 7.85 feet

at RL 62 & 62-AN-3626, SW 4-7-7E, in an area zoned Agriculture & Agriculture/Environmental Protection Area, at 11:10 am.

CARRIED

The applicant, Waldemar Beitler, was not in attendance.

No presentations from members of the public were received.

OUT OF HEARING - VO #21-24 - Varying setbacks - Waldemar Beitler

2024-507

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT the Hearing for Variation Order #21-24 be closed and that this meeting reconvene into regular session at 11:12 am.

CARRIED

Conditional Use #22-24 - Shipping Container - David Nickmann

2024-508

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Conditional Use #22-24 to allow a Shipping Container to be moved on site at 38110 Road 47N, NE 28-8-7E, in an area zoned Rural Residential 5, at 11:12 am.

CARRIED

The applicant, David Nickmann, was not in attendance.

No presentations from members of the public were received.

OUT OF HEARING - CU #22-24 - Shipping Container - David Nickmann

2024-509

Councillor Eros

Councillor Stolwyk

BE IT RESOLVED THAT the Hearing for Conditional Use #22-24 be closed and that this meeting reconvene into regular session at 11:13 am.

CARRIED

Hearing Decision - VO #20-24 - Vary front yard setback - Philipp Peterson

2024-510

Councillor Sarrasin

Councillor Normandeau

WHEREAS a Public Hearing was held for Variation Order #20-24 to vary the minimum front yard setback requirement from 125 feet to 40 feet for the construction of a dwelling unit and attached garage at NW 28-7-8E in an area zoned Rural Natural Area;

BE IT RESOLVED that Variation Order #20-24 be approved.

CARRIED

Hearing Decision - VO #21-24 - Varying setbacks - Waldemar Beitler

2024-511

Councillor Normandeau

Councillor Eros

WHEREAS a Public Hearing was held for Variation Order #21-24 to vary the following bulk requirement as a condition of Subdivision File #4175-24- 8972, approving Resolution #2024-322,

Proposed Lot 1:

- a) Minimum front yard setback for existing Dwelling Unit from 125 feet to 57.15 feet.

- b) Minimum east side setback for existing Detached Garage from 25 feet to 23.05 feet.

Residual Lot:

- a) Minimum site area from 80 acres to 20.4 acres
- b) Minimum site width requirement from 1000 feet to 369.16 feet
- c) Minimum front yard setback requirement for existing Shed from 125 feet to 69.15 feet
- d) Minimum west side setback requirement for existing Shed from 25 feet to 7.85 feet

at RL 62 & 62-AN-3626, SW 4-7-7E in an area zoned Agriculture & Agriculture/Environmental Protection Area,

BE IT RESOLVED that Variation Order #21-24 be approved.

CARRIED

Hearing Decision - CU #22-24 - Shipping Container - David Nickmann

2024-512

Councillor Stolwyk

Councillor Ingles

WHEREAS a Public Hearing was held for Conditional Use #22-24 to allow a Shipping Container to be moved on site at 38110 Road 47N, NE 28-8-7E in an area zoned Rural Residential 5;

BE IT RESOLVED that Conditional Use #22-24 be conditionally approved subject to the following:

1. The shipping container shall only be used for the storage of any approved/permited uses onsite; any other use may require appropriate permissions.
2. The applicant must obtain a development permit for the mentioned shipping container.

CARRIED

IN CAMERA

2024-513

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 11:15 am, to discuss Personnel Matters, and Matters in Preliminary Stages under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2024-514

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT this meeting reconvene into regular session at 11:49 am, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Board of Revision Order for Roll #88500.294 - Ratification

2024-515

Councillor Ingles

Councillor Stolwyk

WHEREAS a Public Hearing was held by the Board of Revision for an assessment appeal regarding the assessed value for Roll #88500.294 recommending a reduction in the assessed value of the buildings onsite;

BE IT RESOLVED THAT Council confirm Order #BOR-2024-03 of the Board of Revisions and reduce the 2025 assessment valuation on Roll #88500.294 from \$380,000 to \$368,000.

CARRIED

Richer Land Development Partnership Request

2024-516

Councillor Eros

Councillor Ingles

WHEREAS the RM of Ste. Anne was approached to partner in a land development initiative in the LUD of Richer;

BE IT RESOLVED THAT Council authorize administration to further the initiative as discussed In Camera, beginning with drafting an agreement for the Municipality to subdivide the owner's land, including adjustments to the proposed lot boundaries, with the resulting residual lot to be transferred to the Municipality, up to the value agreed upon in Camera.

CARRIED

By-law Enforcement Appeal Hearing - 11:30 AM

2024-517

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT Council, at the appellant's request, authorize administration to reschedule the By-law Enforcement Appeal Hearing to a future meeting of Council or Committee.

CARRIED

ADJOURNMENT

2024-518

Councillor Ingles

Councillor Stolwyk

BE IT RESOLVED THAT this regular meeting be adjourned at 11:51 am.

CARRIED

NEXT MEETING(s)

Regular Evening Meeting

Regular Day Meeting

November 27, 2024 @ 6:00 pm

December 18, 2024 @ 9:00 am



Richard Pelletier
Reeve



Mike McLennan
Chief Administrative Officer